

Board of Directors Meeting Minutes

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| DATE: May 18 th , 2011 6:00 p.m. to 8:00 p.m. Location: Terracon Office 77 Sundial Ave, Suite 401W Manchester, NH *Voting Board Member | | | |
| | | Larry Dwyer, PE (Past President)* | |
| | | Walter Durack, (Membership) | |
| | | Ted Setas, PE (Vice President)* | |
| | | John DiGenova, PE (Secretary)* | |
| | | Gregg Comstock, PE (Director)* | |
| | | Paul Schmidt, PE, F'NSPE (NH - Delegate)* | |
| | | Jason Beaudet, PE (Director)* | |
| | Josh Bouchard, PE (Director)* | | |
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Larry calls the meeting to order at 6:19 PM.

OLD BUSINESS

- February 2011 BOD meeting minutes approval – Email Action Items – Josh motions to approve the meeting minutes as revised by emails from the group, Ted seconds and motion is carried by the group.

NEW BUSINESS

1. Treasurer’s Report

- Acceptance of Treasurers Report – The group reviewed the Treasurers Report prepared by Dan and sent to the group. Reviewed the budget for the Website, MATHCOUNTS, and Scholarships. The negative cash flow for the year is generally considered to be due to the more extensive modifications to the NHSPE Website this year. Greg motions to accept the Treasurers Report, Paul seconds and motion is carried by the group.

2. Society Governance

- Next Observer Issue – Ted indicates that the next issue of the Observer is due the end of June. He would appreciate articles at the beginning of June. Articles on the annual meeting with Vermont and the new PE Dinner will be presented. Jason will write the article for the new PE Dinner.
- Webmaster status - Josh reports that all is well with the Website. The event registration page need some modifications (upload of PDF notices instead of redirection to the Calendar). The following modifications to the Webpage functionality were discussed: free meal fix (not a big item); Eweek sponsor set-up (lists sponsor twice); possible Eweek page archive; and possible archive of EOY and YEOY. John motions to add PDF functionality to register for events, archive pages for Eweek, and paypal payment tracking to the webpage with expenditures not to exceed \$1,000, Paul seconds and the motion is carried by the group.

3. Professional Development and Continuing Education

- May Meeting – New PE Dinner - Larry indicates that the plans for the new PE Dinner is progressing and that another email blast will be sent out shortly.
- Annual Meeting – Larry indicates that the annual meeting with VTSPE will be on 28 June 2011. Larry will email out dinner choices to Steve for further action.

4. Public Image and Student Outreach

- NHSPE John Alger Memorial Scholarship – Larry indicated that through email vote only one scholarship will awarded this year.
- Teacher’s Award – Larry indicates that he and Matt L. will hand out the Teacher’s awards in June.

- MATHCOUNTS – Gregg indicated that all went well with MATHCOUNTS this year. The National Event is complete. He indicated that all indications are that Ben P. will participate next year.

5. *Government Affairs*

- ACEC Summary – Larry indicates that there is no update this month. Refer to email from ACEC.

6. *State Society Collaboration*

- October 2011 JES Conf Planning – Larry indicates that they are still trying to fill one speaker spot. Sponsor letters to go out in the near future. Roch L would like to step down in leading the JES.
- JES Calendar status – Josh indicates that the JES calendar is being used by the members.
- 2012 E-Week – Larry indicates that Roch will probably not be involved as much this year with Eweek. Additional volunteers are needed.

7. *Membership*

- Membership Report – Walter presented the membership report to the group. He indicated that at last count, some numbers are suspect; we had lost 17 members since the beginning of the year (about 5% of the membership). Paul indicated that he will speak with National about recruitment. Walter will send emails to delinquent members. Members of the group indicated that they will call people they know on the delinquent/dropped members list.

8. *National/Regional & Other Issues*

- State Delegate Report – Paul reports that National has reviewed the new NSPE Bylaws and Operating Procedures and sent for a vote. He has not seen the agenda for the national meeting yet.
- National Meeting – (July 13th to 17th - Pete & Paul Update) - Peter and Paul have made their arrangements for attendance. Costs associated with the annual meeting (email vote acceptance in May 2011).
- Ballots for the new BOD went out to the membership.

Larry motions to end the meeting, Paul seconds and the motions is carried by the group.

Meeting ends at 8:11 PM

Respectively Submitted,

John DiGenova, P.E.