



New Hampshire Society of Professional Engineers

A state society of the National Society of Professional Engineers

Board of Directors Monthly Meeting Minutes

DATE: Sept. 17 th , 2014 6:30 p.m. to 8:30 p.m. Location: Terracon 77 Sundial Avenue Manchester, NH 03103	X	Jason Beaudet, PE (President)*		Matt Low, PE (Teachers Awards)
		Ted Setas, PE (Past President)*		Ben Pratt, PE (Mathcounts)
		Dirk Grotenhuis, PE (Pres. Elect, Scholar.)*		Bill Straub, PE (QBS Representative)
		Carl Thunberg, PE (Vice President)*		Bob Rotier (Student Outreach)
	X	Julie Whitmore, PE (Secretary)*	X	Larry Dwyer, PE (JES & Eweek Chair)
	X	Chuck Gregory, PE (Treasurer)*	X	Scott Carter, PE (Webmaster)
	X	Roch Larochelle, PE (NH - Delegate)*		John Martin, PE (NE - Director)
	X	Gregg Comstock, PE (Director)*		
	X	Corey Dietrich, EIT, PE (Dir., Mem. Chair)*		
	Nita Patel, PE (Director)*			
Voting Board Member	X	Thalia Valkanos (Director)		

OLD BUSINESS

- June 18, 2014 BOD meeting minutes approval (Julie) – **Voting Item**
 - Chuck motioned approval
 - Jay seconded
 - passes
- August 12, 2014 BOD meeting minutes approval (Julie) – **Voting Item**

NEW BUSINESS

1. *Treasure's Report (Chuck)*

- Acceptance of Treasurers Report
 - No activity over the summer
- Budget
 - Increased income to scholarship and teacher's award
 - Focus on solicitation for scholarship and teacher's award and raffle items to draw in more funds
 - Should we include some raffle at each member meeting? E-week? Both?
 - Reach out to local businesses for gift certificates, tickets to Fishercats/Monarchs, other items
 - Maybe DES and E-week and other large events
 - Roch motions to accept budget
 - Gregg seconds
 - Passes

2. *Society Governance*

- Next Observer Issue (Ted)
 - October Issue – 10/15
 - a. Articles
 - National meeting
 - JES
 - Scholarship Award (2014)
 - MathCounts
 - Other? Membership? Legislative
 - b. Advertising
 -
- Website Update (Scott)
 - Reviews.com link to online master degree program?
 - Reasonable to post to NHSPE website
 - Should we consider categorizing?
 - Updates need to be addressed
 - E-mail conversion completed and working
 - Focus is on JES calendar and keeping it updated
 - Josh needs to convert access to Scott
 - Does board want to implement spam blocker?
 - Cost to implement
 - Monitor and decide later

3. *Professional Development and Continuing Education*

- Upcoming Meetings
 - Corey contacted PSNH, waiting to hear back, hydroelectric
 - Technical events for E-week, too
 - UNH Stormwater – Dirk
 - Jetboil – Jay, onsite tour, dinner there? Raffle Jetboil product?
 - Nita – McAuliffe Center \$950 for rental + \$125 for show
 - IEEE willing to partner with NHSPE to split costs, then charge nominal fee (+/- \$30)
 - Market to high school and college students
 - Networking based event
 - March?
 - November Meeting: ?
 - Need something in next 2-3 weeks
 - Hold before Thanksgiving
 - December Meeting: NHDES Update (Gregg)
 - June Meeting: Need to submit request to national
 - VT’s year to plan
 - Roch requested Kodi Jean Church to attend
 - Communicate commitment to Kodi with VT, but NH would like to host event in NH and closer to southern NH
 - Host at Fishercat stadium?
 - Invite MSPE and VPE
- Revamp meeting follow up emails (MSPE)
 - Nice, if we can do it quickly and efficiently

4. **Public Image and Student Outreach**

- MATHCOUNTS (Ben /Gregg)
 - a. National sent notices for 2014/2015 season
 - b. Fundraising letters out for October, Gregg to help
 - c. In need of new coordinators, Ben to mentor
- Teacher’s Award (Matt L.)
 - a. Update this year’s application
 - b. Solicitation by October
- NHSPE John Alger Memorial Scholarship (Dirk)
 - a. Awarded recipient from 2013/2014
 - b. Focus on fundraising
- New Hampshire Science and Engineering Exposition (NHSEE) Julie
 - a. Fundraising
 - b. Building board
 - c. Looking for volunteers, Julie will disseminate information closer to expo
- UNH Capstone Project: Ghana
 - a. Traveled to Ghana
 - b. Plan event at UNH for follow-up presentation
 - c. NHSPE will issue donation after follow-up presentation, JES to match NHSPE donation
 - d. NHSPE will host board meeting at UNH for follow-up presentation, October 15th, tentatively, invite JES

5. **Government Affairs**

- No updates

6. **State Society Collaboration**

- NHJES (Larry)
 - Raffle to benefit MathCounts, NHSPE members to sell tickets
 - Sponsors and exhibitors
- E-Week (Larry)
 - Potential Keynote Speaker & educational session topics
 - AMC: potential technical speaker
 - Deposit due for SERESC
- President welcome and coordination letter/email (Jay)
 - Larry compiling list of presidents
 - Jay to distribute letter

7. **Membership**

- Membership Report (Corey)

- Gained 1 additional member
- Aiming for a 5-10% increase
- Provide pamphlets, benefits, etc. at each meeting
- Mail campaign (Corey/Roch)
 - Dirk updated mailing
 - Need to approve artwork, then ready to distribute

8. *National/Regional & Other Issues*

- State Delegate Report (Roch)
 - Election of officers
 - Big changes in the future
 - Fellow nominations
 - Due February 2nd
 - Roch outlined nomination requirements
 - Similar effort to YEOY and EOY
 - Roch is the best nominee that meets the criteria
- NE Regional Meeting (Annapolis, MD, 10/30/2014 – 11/1/2014, Reg. ends 10/16/2014)
 - Should send at least one person, shoot for 2 people
 - Jay will look into attending
 - Maybe Dirk or Carl?
 - \$350 for full registration + hotel and travel
- EOY and YEOY candidates for nomination (Larry)
 - Nomination packages due mid-January
 - Ted to help determine nominations, Ted to be named as delegate
 - Corey to provide list of members under 35 as of December 31st, 2014 and over 35