



New Hampshire Society of Professional Engineers

A state society of the National Society of Professional Engineers

Board of Directors Monthly Meeting Minutes

DATE: Oct. 15 th , 2014 6:30 p.m. to 8:30 p.m. Location: CMA Engineers, Inc. Langer Place 55 S. Commercial St. Manchester, NH 03101	X	Jason Beaudet, PE (President)*	X	Matt Low, PE (Teachers Awards)
		Ted Setas, PE (Past President)*		Ben Pratt, PE (Mathcounts)
	X	Dirk Grotenhuis, PE (Pres. Elect, Scholar.)*		Bill Straub, PE (QBS Representative)
	X	Carl Thunberg, PE (Vice President)*	X	Bob Rotier (Student Outreach)
	X	Julie Whitmore, PE (Secretary)*	X	Larry Dwyer, PE (JES & Eweek Chair)
		Chuck Gregory, PE (Treasurer)*		Scott Carter, PE (Webmaster)
	X	Roch Larochelle, PE (NH - Delegate)*		John Martin, PE (NE - Director)
	X	Gregg Comstock, PE (Director)*		
		Corey Dietrich, EIT (Dir., Mem. Chair)*		
		Nita Patel, PE (Director)*		
Voting Board Member		Thalia Valkanos, EIT (Director)		

OLD BUSINESS

- September 17, 2014 BOD meeting minutes approval (Julie) – **Voting Item**
 - Jay motions to approve
 - Roch seconds
 - Motion passes

NEW BUSINESS

1. *Treasure's Report (Chuck)*

- Acceptance of Treasurers Report

2. *Society Governance*

- Next Observer Issue (Ted)
 - a. Articles (Due 10/15/2014)
 - Need articles in by Friday!!
 - b. Advertising
- Website Update (Scott)
 - Working on E-calendar info
- Nominating Committee
 - Need to form group for elections
 - Determine current board members to remain, what voids to fill, etc.
 - Usually past-president

3. *Professional Development and Continuing Education*

- Upcoming Meetings
 - a. November Meeting: UNH Stormwater (Dirk)
 - Dirk requested longer program
 - UNH is available Nov. 5th
 - 3.5 hr program, tour and session
 - Includes bus, classroom up to 40 people, catered lunch = \$50 per person (UNH charges \$75 pp)
 - 4 pdh's given
 - Dirk will check if UNH move it one week (Nov. 10th)
 - \$70 per person
 - Once confirmed, Dirk will send info to Shelly to send notices and Scott to create online registration
 - b. December Meeting: NHDES Update (Gregg)
 - Wednesday December 3, 2014, 11:30 am to 2:30 pm, Puritan Backroom
 - 1. Waste division and water division directors
 - 2. Usually have 3 speakers, consider air division director
 - 3. Gregg to check with air division to lock in 3rd speaker
 - c. June Annual Meeting: Logistics Update
 - June 11th at Fratello's
 - Roch will confirm with Kodi Jean-Church
 - Kodi to give more than just an update and can discuss ethics or some other topic
 - 1. 1 pdh to be given
 - 2. Consider potential topics for Kodi to discuss
 - Invite VT and ME?

- Jay talked with VT (Brian Beaudoin) and is open to coming to NH event and NH hosting event
- d. Other potential options
 - January, March, April, May
 - May = new PE dinner
 1. Ethics topic
 2. Need speaker
 - Jay communicating with Jetboil
 1. Tour facility with discussion of engineering of product
 2. January topic?
 3. Consider for E-week
 - March – planetarium event with IEEE
 - April – PSNH, others?
 - Continue to pursue other leads

4. *Public Image and Student Outreach*

- MATHCOUNTS (Ben /Gregg)
 - a. Waiting on registration
 - b. School handbooks out
 - c. Fundraiser letters to go out
 - d. North country recruiting?
 - e. Still looking for future replacements – who will step into Ben’s role
- Teacher’s Award (Matt L.)
 - a. Updating application
 - b. Work with Shelly to distribute
 - c. New school contact list, SUA’s, PTA’s, parochial schools
 - d. Distribution out by end of next week
 - e. Applications due end of January, decision in February, award in April
 - f. Reach out to societies to raise \$800 (up to 3-\$250 awards)
 - g. Spread the word if you can to increase applicants
 - h. 2 letters of recommendation, no stipulations
 - i. Department chair should be the main contact?
- NHSPE John Alger Memorial Scholarship (Dirk)
 - a. Notice of 2014 award in Observer
 - b. End of Oct. applications to be distributed
 - c. Applications received by January
 - d. Open to high school seniors and college students
 - e. \$1000 scholarship
 - f. Dirk wants to know if we can add “Donate to…” on registration page
 - g. Or add something to membership form
 - h. Dirk to talk with Scott to put something on website and Chuck to understand financials
 - i. Award winner requested Dirk to visit UNH to talk about NHSPE
- New Hampshire Science and Engineering Exposition (NHSEE) Julie
 - a. Fundraising and board reorganization
- UNH Capstone Project: On hold until December
 - a. Report of trip to Gauna
 - b. Hold off on contribution until meeting with students in December
- NH Tech Ed – Bob Rotier
 - a. Will open house for all schools with tech ed programs sometime around E-week
 - b. May look for speakers

5. *Government Affairs*

- Questionnaire from John Martin – how can national or regional help states more?
 - Small states – no one who is designated to track legislation, volunteer board, unpaid positions
 - If someone from national could cue board member(s), that would be useful
 - Not much interaction with regional director, how can we improve/grow this relationship?
 1. Go to at least one BOD meeting with the states
- Notices for candidate screening committees for next VP and Treasurer
- Kodi’s presence in June

6. *State Society Collaboration*

- NHJES (Larry)
 - Good event
 - Debrief in November

- E-Week (Larry)
 - Randi Pierce is keynote speaker
 - What is the attendance limitation
 - February 26th
 - Raffle for scholarships?
 - If anyone has connections to provide raffle items, start looking!
 - Looking for 2 other speakers
 - Jetboil
 - Cog railway, Franconia Notch Parkway, wind farms, etc.
 - Paul – potential presenter? Project in Berlin
 - Water purification (Dean Kamen)?
 - Dirk – 15 mile multi-use trail in Rocky Mtn Nat'l Park
 - AMC speaker locked in
 - Roch met contact from Museum of Science who discusses STEM, may be good candidate for next year's keynote
 - Raise money

7. *Membership*

- Membership Report (Corey)
 - 7 or 8 professional members gained from last month
 - Student member number expected to increase next month
 - Continue recruiting
 - Potentially offer free-meal to non-members if they sign up as member?
- Mail campaign (Corey/Roch)
 - Dirk to complete design by 10/22/2014
 - Physical mailing (postcard) to be sent to non-members

8. *National/Regional & Other Issues*

- State Delegate Report (Roch)
- NE Regional Meeting Update(Annapolis, MD, 10/30/2014 – 11/1/2014)
 - Carl and Jay to attend, booked hotel, registration, and transportation
- EOY and YEOY candidates
 - Corey distributed membership list for overall and young members
 - Larry/Ted to represent NHSPE
 - Any candidates?
 1. May have potential candidate
 - Anyone can nominate someone else, but must be accompanied by letter of recommendation from that individual's society
- QBS
 - NHMA conference 11/13
 - Explore QBS process
 - Shelly to distribute to membership