

## Board of Directors Monthly Meeting Agenda

DATE: Tuesday April 16th, 2014 6:30 p.m. to 8:30 p.m.  Location: <b>CLD Consulting          Engineers</b> <b>540 Commercial Street          Manchester, NH 03101</b>  <i>*Voting Board Member</i>	x	Jason Beaudet, PE (President)*		John Martin (NE - Director)
		Ted Setas, PE (Past President)*		Matt Low, PE (Teachers Awards)
	x	Dirk Grotenhuis, PE (President Elect)*		Ben Pratt, PE (Mathcounts)
		Vacant (Vice President)*		Bill Straub, PE (QBS Representative)
	x	Corey Dietrich, EIT (Sec., Membership)*		Vacant (Scholarship Chair)
		Chuck Gregory, PE (Treasurer)*		Vacant (Joint Societies Chair)
	x	Roch Larochelle, PE (NH - Delegate)*		Vacant (Student Outreach)
	x	Gregg Comstock, PE (Director)*	x	Carl Thunberg
	x	Larry Dwyer, PE (Dir., E-Week Chair)*		
		Raymond Barrett, Jr. PhD, PE (Director)*		
	x	Julie Whitmore, PE (Director)*		

### OLD BUSINESS

- March 18, 2014 BOD meeting minutes approval (Corey) – *Voting Item*

### NEW BUSINESS

#### 1. *Treasure's Report (Chuck)*

- Chuck made all treasury accounts online accessible.
- March meeting lost money, but wasn't a significant loss.

#### 2. *Society Governance*

- 2014/2015 BOD/Ballot (Jay)
  - a. Ballot went out 4/15/14
  - b. Carl Thunberg described his PE License situation. The board agrees that his situation has been resolved and correctly handled. He can maintain being part of the board. The board agreed that he will need to answer any questions or concerns related to his situation, if they arise.
- Next Observer Issue (Ted)
  - a. Someone will need to take photos and write an article for the April meeting.
  - b. Ted will write the March meeting article.
- Webmaster Status
  - a. Web site is up-to-date.
  - b. Scott Carter is interested in taking on the role of Webmaster
  - c. Carl will take over Webmaster if Scott decides to not take on the role.
- Cloud Storage of Historical Society Data
  - a. No change.

#### 3. *Professional Development and Continuing Education*

- Upcoming Meetings
  - a. April Meeting: Construction Law/Case Study (Jay)
    - Thursday April 24, 2014 5:30pm to 8:30pm, Fratello's, Stark/Jefferson Room
    - The board should try and spread the word to get a larger turnout.
  - b. May Meeting: New PE Dinner (Larry)
    - Thursday May 22, 2014 5:30pm to 8:30pm, Fratello's, Stark/Jefferson Room
    - Bruce Beverly: Ethics
    - Flyer is done and ready to be sent out.
    - Ted reached out to Marga Bissett to MC the event. She requested compensation. The board agreed that they will be willing to pay for her meal and entrance fee.
  - c. June Meeting: Annual Joint Meeting/ Officer Inductions with VSPE and Nation Representative (Jay)
    - Tuesday June 10, 2014, 5:30 pm to 8:30 pm, Quechee Inn at Marshland Farm, Quechee VT
    - John Martin: NSPE NE-Director (Jay)
    - Jay received his bio and short summary on the topic.
    - Jay will contact the Quechee Inn and finalize everything.

- The board should start thinking of ideas for next year's meetings.
- The board should think about skipping a monthly dinner meeting, particularly the March event after E-Week.
- The board should think about ways to revamp fundraising techniques.
- September Meeting
  - a. The board discussed the UNH Stormwater program.
  - b. Dirk will try to get information and get the process started.
- Larry posed the question to the board, if the board would be willing to distribute a notice about a Granite State Geo-Institute meeting at NHDOT.
  - a. Board agreed that it was alright for it to be distributed as it has benefits to the members.

#### **4. Public Image and Student Outreach**

- MATHCOUNTS (Ben /Gregg)
  - a. Ben will be sending out Bob Evans Award
  - b. Greg put together an income/expense report
    - Discussed the expenses of Mathcounts.
    - Ben has been doing most of the fundraising but is looking for some people to help out.
- Teacher's Award (Matt L.)
  - a. 2014 Winner: David Auerbach
  - b. Winner has been notified
  - c. The plaque and award ceremony will be set up to acknowledge the winner at their respective school.
- NHSPE John Alger Memorial Scholarship (Dirk)
  - a. 7 applicants have applied with a few more weeks left to apply.
  - b. Roch will help out with scoring.
- New Hampshire Science and Engineering Exposition (NHSEE) (Julie)
  - a. The board received a thank you letter for the contribution provided by NHSPE; Julie will stay involved.
- Bedford
  - a. Roch described the engineering program at Bedford High School.
  - b. Roch described the mentorship program and how it consists of answering questions via email for a few months.
  - c. Roch asked the board if he can approach the Bedford HS tech teacher to ask if he wants to be a High School Liaison to the board.
    - Board agreed. Roch will do the research on the position and ask the teacher accordingly.
- NHDOT Tech Conference
  - a. Roch asked the board if the UNH group he saw at the Tech Conference can present the project to our board. They are seeking support for their trip to Ghana, Africa.
    - Board agreed to all them to present, but will not provide any support until more information of the project is provided.
    - Roch will invite JES to sit in on the presentation as well.
  - b. The group is also hosting a fundraising event. Roch asked if he could distribute the event to the members.
    - The board agreed he could send out the event information.

#### **5. Government Affairs**

- Support letter for SB 209
  - a. Bill has been terminated.

#### **6. State Society Collaboration**

- NHJES (Larry)
  - a. Larry discussed the meeting. The topics and speakers are being added each month. Not a full slate yet, but working on it. Date is Oct 9, 2014.
- E-Week (Larry)
  - a. Thank you letters went out.
  - b. Larry posed the question of when to put out EOY and YEOY applications and spur interest.
  - c. Board suggested talking to other societies boards and push them to get applications together.

#### **7. Membership**

- Membership Report (Corey)
  - a. Corey will send out delinquent list to Shelley
  - b. Corey will send out email describing the 'State Billed' status that is received in the membership report.
- Membership mailing campaign (Corey/Roch)
  - a. Received postcards from Nationals.
  - b. Postcards pertinent to New Hampshire need to be developed.

**8. National/Regional & Other Issues**

- State Delegate Report (Roch)
- National Meeting (Washington D.C., July 2014) (Roch & Dirk to attend)
  - a. The meeting is 4 days long, through the July 4<sup>th</sup> weekend.
  - b. Roch and Dirk will provide costs of the meeting to the board.
  - c. The board will need to approve all costs once they are provided.
- Creating a Budget
  - a. The board needs to create a budget for the August meeting.
  - b. Chuck will be creating the budget that will be presented at the August meeting.
- HEAL NH distribution?
  - a. Received an email from Nick Cotes. He wanted to know if we could post their important dates on our website.
  - b. Topics focus on Pedestrian Safety
  - c. Dirk will try and get topics from them before the board does anything with their information
- Candidate for National VP
  - a. Ken Skinger approached Craig Musselman if the board can support him.
  - b. Roch will do more research on the candidate before we decide on this subject.

Meeting Adjourn at 8:47pm.