

Board of Directors Monthly Meeting Minutes

DATE: Wednesday February 19th, 2014 6:30 p.m. to 8:30 p.m. Location: CLD Consulting Engineers 540 Commercial Street Manchester, NH 03101 <i>*Voting Board Member</i>	x	Jason Beaudet, PE (President)*	John Martin (NE - Director)
	x	Ted Setas, PE (Past President)*	Matt Low, PE (Teachers Awards)
	x	Dirk Grotenhuis, PE (President Elect)*	Ben Pratt, PE (Mathcounts)
		Vacant (Vice President)*	Bill Straub, PE (QBS Representative)
		Corey Dietrich, EIT (Sec., Membership)*	Vacant (Scholarship Chair)
	x	Chuck Gregory, PE (Treasurer)*	Vacant (Joint Societies Chair)
		Roch Larochelle, PE (NH - Delegate)*	Vacant (Student Outreach)
		Gregg Comstock, PE (Director)*	
	x	Larry Dwyer, PE (Dir., E-Week Chair)*	
		Raymond Barrett, Jr. PhD, PE (Director)*	
	x	Julie Whitmore, PE (Director)*	

OLD BUSINESS

- January 15, 2014 BOD meeting minutes approval (Corey) – **Voting Item**
- Julie motioned to approve January meeting minutes. Ted seconded the motion, all approved. Motion passes

NEW BUSINESS

1. *Treasurer's Report (Chuck)*

- Acceptance of Treasurers Report
 - Chuck provided a more detailed report, including a complete financial breakdown of all NHSPE managed accounts through the current fiscal year.
 - Includes NHSPE main account, NHJES, MATHCOUNTS, Teacher Awards, and Educational Funds
 - Chuck also provided an overview sheet summarizing the state of all accounts and monthly meeting financial summaries
 - The board likes the information provided in the February Treasurer's Report and would like to see the same information included in subsequent reports

2. *Society Governance*

- Board Vacancies and 2014/2015 BOD/Ballot (*Ballot due out 4/15/2014*)
 - Update on Ballot (Ted)
 - Ballots must be complete by 4/15/2014
 - Ted will follow-up with current board members to determine which roles need to be filled
 - Jay will send Ted the ballot from 2013
 - Vice President, Secretary, Directors, QBS Representative
 - Ted will e-mail NHSPE members about available board positions
 - Ted has a potential contact for a director candidate
 - Larry has a contact for a VP candidate
 - Board must decide whether to hold positions one year or to push Larry's contact into pres-elect for 2014/2015
 - Board must continue to look for VP candidates
 - Chuck to remain as treasurer
 - Julie offered to fill secretary position
 - Many other positions still available: QBS, Scholarship, JES, Student Outreach
 - State Delegate: Roch is up for second two year term
 - Jay nominated Roch Larochelle for second term as NH Delegate
 - Chuck seconded
 - All in favor. Motion passes
- Next Observer Issue (Ted)
 - Articles (March 2014)
 - Deadline for articles = 1st week of March
 - Potential articles include:
 - E-week, with photos! (Larry)
 - Northern Pass (Chuck)

- Announcement of new JES president, George Fredette (Roch & Ted)
 - EOY and YEOY Bios (Larry?)
 - b. Advertising
 - 3 renewals
 - Ted mentioned that during next year's E-week preparation, the board considers combining Observer ads with exhibitor fees
 - c. Outside contributor?
 - Jay was contacted by a non-PE who is interested in contributing an article to the Observer
 - The Board thought it's a great idea and will consider adding his article to the 4th issue
- Webmaster Status
 - a. Email account service charges update
 - Accounts paid, no updates
 - b. Webmaster task list update
 - No updates
 - c. Potential candidates
 - The Board is still considering making this a position
 - Must continue to seek candidates
- Cloud Storage of Historical Society Data
 - a. Status and Update (Corey)
 - Hold

3. *Professional Development and Continuing Education*

- Upcoming Meetings
 - a. February Meeting: E-Week (Larry)
 - Thursday February 20, 2014, 2:00 pm to 9:00 pm, SERESC
 1. Larry summarized the event, timing, sponsorship, and exhibitors
 2. It is looking to be a successful event!
 3. Larry is looking for volunteers:
 - a. Introduce seminar speakers
 - b. Someone to take pictures throughout the day
 - c. 50/50 raffle
 - b. March Meeting: Downtown Manchester Market Basket (Jay)
 - Thursday March 20, 2014 11:00am to 1:00pm, Puritan Backroom, Suite A
 1. Ken Rhodes is the speaker
 - c. April Meeting: Construction Law/Case Study (Jay)
 - Thomas J. Pappas, Esquire: PRIMMER PIPER EGGLESTON & CRAMER PC
 - Working on targeting date.
 1. Considering the 2nd or 3rd week
 - d. June Meeting: Annual Joint Meeting/ Officer Inductions with VSPE and Nation Representative (Jay)
 - Tuesday June 10, 2014, 5:30 pm to 8:30 pm, Quechee Inn at Marshland Farm, Quechee VT
- New Meeting Ideas (May (new PE dinner), September)
 - a. New PE Dinner
 - May?
 - Marga Bessette has offered to MC again (as long as the date works with her schedule)
 - Ted may have a contact for a speaker
 - Topic likely to focus on business ethics
 - Need to set a date
 - b. Other meetings
 - Board is considering UNH Stormwater Topic in September

4. *Public Image and Student Outreach*

- MATHCOUNTS (Ben /Gregg)
 - a. State Event 3/8/2014: Volunteers needed
- Teacher's Award (Matt L.)
 - a. 4 applications received
- NHSPE John Alger Memorial Scholarship (Dirk)
 - a. Dirk will e-mail applications to SAU contacts
 - b. Application will be added to NHSPE website
 - c. Dirk noted that the list of contacts did not include colleges or universities
- New Hampshire Science and Engineering Exposition (NHSEE) (Julie)

- a. Potential Sponsorship?
 - NHSEE still developing sponsorship guidelines and documentation
 - Julie will notify the Board when NHSEE has completed documentation
 - Potential e-mail vote to provide sponsorship before March NHSPE meeting

5. *Government Affairs*

- Approach Paul Schmidt about tracking legislature
 - a. Alex Koutroubas, ACEC-NH Exec. Dir., volunteered to track legislature and update NHSPE board
 - b. SB 209: Expanding the good Samaritan law to engineers and architects
 - 1. Board would like to see original SB 209
 - 2. Board may decide to write a letter of support for SB 209

6. *State Society Collaboration*

- NHJES
 - a. Met 2 weeks prior
 - b. Annual conference will be held 10/9/2014
 - c. Need to find a speaker for the event
- E-Week (Larry)
 - a. See updates from above

7. *Membership*

- Membership Report (Corey)
 - a. Hold
- Membership mailing campaign (Corey/Roch)
 - a. Hold

8. *National/Regional & Other Issues*

- State Delegate Report (Roch)
 - a. Hold
- National Meeting (Washington D.C., July 2014)
 - a. Need to decide who will attend
 - b. Usually President and Delegate
 - 1. May be affected by board decision to hold positions or not
 - c. Jay or Dirk and Roch
- NER election results
 - a. Ballots received from 7 states: DE, NJ, RI, MA, ME, NH, PA
 - b. Unanimous votes for all:
 - 1. NER Regional Managing Director – David D’Amico, P.E. (RI Society)
 - 2. NER Secretary – Kenneth Skinger, P.E. (MA Society)
 - 3. Candidate for Screening Committee – Russell Martin, P.E. (ME Society)
 - c. All candidates terms will expire 6/30/2015
 - d. Additionally, all 7 societies unanimously voted to change term of office for RMD and Secretary positions
- Unemployed discount?
 - a. An unemployed structural engineer (EI) with 10 years of experience is looking to join the board, but inquired whether the Board would offer a “hardship discount” on membership
 - b. Larry to look into what Board has done in the past in this situation
- Reschedule March BOD Meeting Date?
 - a. Jay has a conflict and would like to reschedule
 - b. Jay will send an e-mail to all board members to determine best time to reschedule
 - c. Would like to go with 3/18/14 (Tuesday)

Chuck motioned to adjourn

All accepted

Meeting closed at 8:30