

Board of Directors Monthly Meeting Agenda

DATE: Wednesday January 15th, 2013 6:30 p.m. to 8:30 p.m. Location: CLD Consulting Engineers 540 Commercial Street Manchester, NH 03101 <i>*Voting Board Member</i>	x	Jason Beaudet, PE (President)*	John Martin (NE - Director)
	x	Ted Setas, PE (Past President)*	Matt Low, PE (Teachers Awards)
	x	Dirk Grotenhuis, PE (President Elect)*	Ben Pratt, PE (Mathcounts)
		Vacant (Vice President)*	Bill Straub, PE (QBS Representative)
	x	Corey Dietrich, EIT (Sec., Membership)*	Peter King, PE (Scholarship Chair)
	x	Chuck Gregory, PE (Treasurer)*	Vacant (Joint Societies Chair)
	x	Roch Larochelle, PE (NH - Delegate)*	Vacant (Student Outreach)
	x	Gregg Comstock, PE (Director)*	
	x	Larry Dwyer, PE (Dir., E-Week Chair)*	
		Raymond Barrett, Jr. PhD, PE (Director)*	
	x	Julie Whitmore, PE (Director)*	

OLD BUSINESS

- November 20, 2013 BOD meeting minutes approval (Corey) – **Voting Item**
- December 18, 2013 BOD meeting minutes approval (Corey) – **Voting Item**
- Larry makes a motion to approve November and December meeting minutes. Dirk seconds, all agree, Jay and Gregg abstain.

NEW BUSINESS

1. *Treasure's Report (Chuck)*

- Acceptance of Treasurers Report
- a) Chuck updated the treasurers report from September through December. All meetings have been in the positive.
- b) Chuck broke down the amount that is NHJES and NHSPE accounts and their worth.
- c) Chuck will continue to pay out the Mathcounts checks that come to NHSPE.
- d) Chuck asked the board for opinion on what the board is looking for a report. It was suggested that Chuck will provide in full disclosure the details for the main account to where the money for the board as a test for next meeting. If the board agrees at the next meeting that it is worth keeping the detailed report, then that format will be determined.

2. *Society Governance*

- Board Vacancies and 2014/2015 BOD/Ballot (Ballot due out 4/15/2014)
- Vice President, Secretary, Directors, QBS Representative
- a) Board Vacancies for 2014/2015. - Ballot comes out April 15th 2014.
- b) Past President will put together the list of board members of who is coming back next year and/or who will be leaving/giving up positions.
- c) Larry found a potential person to fill in for the Vice President. He will describe the position and what is entailed for the position.
- d) Ted will write up an email that Shelley can send out to a mass email list describing open positions on the board and that the board is looking to fill those positions.
- e) Jason will send the ballot information to Ted, so he can put together a list of vacant spots.
- f) Roch and Ted will follow up with some people that they know to fill some positions on the board.
- Next Observer Issue (Ted)
 - First week in March is the next deadline to get articles in to Ted.
- Article subjects
 - a) Larry will write up an article for E-Week
 - b) Word from the President
 - c) Dirk will provide a Scholarship updated
 - d) Mathcounts
 - e) Teachers Awards
 - f) National Update - Roch
 - g) Northern Pass Meeting - Gregg

- h) A thank you article George Fredette - Past engineer of the year recipient, past engineers week chair, past president of NHSPE Ted will write it and Roch will review it.
- i) Notice about the Scholarship
- Advertising - Ted is working on getting more advertisers
- Webmaster Status
 - a. Need someone to fill the role. The board is asked to help look for potential candidates.
 - b. Josh is completed the list of duties to provide to the board about what is involved with being webmaster.
 - c. CV emails are not completed.

3. *Professional Development and Continuing Education*

Upcoming Meetings

- a. January Meeting: Northern Pass (Chuck)
 - Thursday January 23, 2014, 5:30 pm to 8:30 pm, Fratellos Restaurant
 - The minimum requirement for people has been met. The meeting is projected to be profitable.
- b. February Meeting: E-Week (Larry)
 - Thursday February 20, 2014, 2:00 pm to 9:00 pm, SERESC
 - Larry has sent out special invites to various people who should be getting them.
 - Press releases and photo sessions will be scheduled.
 - Larry met with SERESC and finalized and discussed the set up of how the event will be run.
- c. March and May currently have nothing scheduled
 - Julie will talk to someone about a potential presentation.
 - Everyone on the board should keep thinking about potential presentations.
 - Jason will talk to someone about Market Basket and follow up with some other leads.
- d. April Meeting: Construction Law/Case Study (Jay)
 - Thomas J. Pappas, Esquire - Jason is currently talking to Mr. Pappas in order to set up a presentation.
 - **Need to pick date a.s.a.p**
- e. June Meeting: Annual Joint Meeting/ Officer Inductions with VSPE and Nation Representative (Jay)
 - Tuesday June 10, 2014, 5:30 pm to 8:30 pm, Quechee Inn at Marshland Farm, Quechee VT
 - Jason confirmed a delegate from national to go to the Meeting.
 - Venue still needs to be reserved.

4. *Public Image and Student Outreach*

- a. MATHCOUNTS (Ben /Gregg)
 - One more school has been added to the Lebanon Region, which makes a total of 50 states. He has a schedule for all regional contests. Schedule with Dartmouth has been worked out.
- b. Teacher's Award (Matt L.)
 - Constant contact is being used to send out applications. No applications have come through yet.
- c. NHSPE John Alger Memorial Scholarship (Dirk)
 - Dirk went through the items Peter gave him. Dirk needs to work on how to get the word out of the scholarship. Larry suggested emails, which has been used in the past.
 - Dirk needs to get the application posted on the website.
 - Dirk will get together a series of letters, for solicitation to raise funds for the scholarship for next year.
- d. New Hampshire Science and Engineering Exposition (NHSEE) (Julie)
 - Looking for sponsors.
 - Julie is looking for sponsors through NHJES.
 - An email vote will be taken in order to provide a donation. Julie will send a link to the website so the board can review

5. *Government Affairs*

- Nothing new to report

6. *State Society Collaboration*

- Nothing new to report
- E-Week (Larry) - See above.

7. *Membership*

- Non members are getting letters automatically sent to them that show up to meetings.

- New PE's are getting letters to join sent to them.
- Corey will ask Shelley to develop postcards. Will provide her with some content. Post cards will be sent out all PE's.
- Corey will send Roch a reminder to someone he knows in order to let them know about the issues with the website.
- Corey will ask about who so many people dropped to delinquency and if they are getting notifications.

8. *National/Regional & Other Issues*

- State delegate report. Paul is asking what the board thought of the Engineering Body of Knowledge. Jason will forward it along to the board.
- Roch - Position statements on Military flexibility for people overseas.
- Roch asked the board of their thoughts on talking about with PE board and waiting to see what happens nationally.
- CID Labs - Labs at UNH that teaches the things should be done if there were major catastrophe and how we should start teaching people about how to handle a world that lost its high tech society and needs to resort to technologies of the past to function.
- Roch described how this could be used as a meeting and spread the word of the subject.
- National Meeting - In July, through July 4th holiday. -Who are we sending (president & delegate?)
- CE Course - Dirk made contact. Ted will send his information to Dirk also about an email he recieved that is in similar content.

Meeting adjourn at: 8:04 pm.