

**Meeting Action Items Summary**

1. JA, DE, & HG to issue consensus reports by September 12, 2001.
2. HG to make arrangements for Road Show in November.
3. MP to get costs for attending the Regional meeting in Newport, RI.
4. Assistance is needed 9/6/01 at Bedford Designs for MATHCOUNTS envelope stuffing.
5. JD to set up October general meeting.
6. DE to get the contract with Jeremy Edmunds for review at the next BOD meeting.
7. BOD to solicit a local member to act as Website Committee Chair.
8. RL to send scholarship award to the recipient's school.
9. MP to contact DE about the Scholarship Account and status with the accounting.
10. BS to request a list of Engineering Firms from Louise Lavertu, PE Board, for RL.
11. HG to contact National regarding dues structures.
12. HG to request more Z-cards from National.
13. JH to send Alger Fellowship article to PS.
14. HG to send new members blurb and mailing labels to PS.
15. GF to send E-Week blurb to PS.
16. PS to include solicitation for E-Week Mall Display Coordinator in newsletter.
17. BOD to review the Bylaws and Constitution and comment to MP.
18. GF to provide list of presidents of the engineering societies participating in the EOY, YEOY nominations.

**Minutes of the Meeting:**

Meeting held at First Place in Manchester, NH on August 27, 2001.

**Attendance:**

JA - John Alger  
JD - Joe Ducharme  
GF - George Fredette  
HG - Holly Gallagher  
JH - Judy Houston  
RL - Roch LaRoche  
MP - Matt Purcell  
PS - Paul Schmidt  
BS - Bill Straub

**Not present:**

LC - Lee Carroll  
DE - Dave Eckman  
MM - Marc Morin

Meeting called to order at 6:20 PM by MP.

**National:**

MP reported on the National Meeting:

- National would like to see NH be more active on the National and Regional levels.
- VT suggested that each state designate a National Coordinator.
- MP is on the nominating committee for National.
- Joint Engineering Committee is getting revitalized.
- National may help with travel expenses to get small states more involved

Road show – HG is coordinating with Annette Petrick. It will be held November 30 with the follow-up meeting on December 1, 2001. MP suggested a joint meeting with Vermont. The meeting would be held in White River Junction.

The next deadline on the National Board Agenda is September 26, 2001

**NE Regional:**

MP: Regional Meeting will be held November 1-3, 2001 in Newport, Rhode Island. Typically we send one rep. BS and JD expressed interest in going. MP plans to attend. MP will get estimate of costs so BOD can decide on funding.

Regional has suggested each state hold a meeting with a Regional VP to help us be more involved with National. MP suggested that the NHSPE BOD meet with Russ Martin in January in Portsmouth, NH, rather than hold a general membership meeting that month. BOD generally agreed.

**Local:**MATHCOUNTS

LC could not attend so MP reported: Envelope stuffing will take place at 5:30 PM on September 6, 2001 at Bedford Designs. He encouraged everyone who can to help out. Peggy Crane is soliciting information on whether States are still interested in continuing MATHCOUNTS. LC found that NH teachers would go to Chicago for the National Competition.

Legislation

MP noted that NSPE website has good links to our Congressmen and Senators through the Government tab.

JA reported that Brian Bauerle, NSPE, solicited JA to forward a check from the NSPE Pac to Bob Smith for \$1000. At the NH legislature, 350 proposed bills have been submitted to the House and 88 to the Senate. JA mentioned a few of interest:

- Licensing of Landscape Architects #3118
- Licensing of Surveyors #3062
- Business Profits Tax #3075
- Pre-engineering curriculum for High Schools #2040
- Wetlands Permits #2159
- Fire Suppression Bill #2185
- Performance-based Public Salaries #2228

JA suggested that we check the State government website for hearing dates. BS offered to remain in contact with CENH to see what they are doing.

JA is the Chair of the Applied Technology and Information committee. They are interested in setting up a statewide network so State Agencies can communicate easily. JA is also on the Education Committee.

Programs

*October dinner meeting* – JD suggested a presentation on the new Power Generating Plant in Londonderry. He will contact them to make arrangements for a meeting in Manchester, probably at the Yard.

*December meeting* – MP suggested we wait for a list of topics from MM. BOD would like to hold a meeting that offers PDH. PS said that Communications, Inc., a law firm, offered (for hire) to present the topic of our choice. BOD will keep the offer in mind. HG has received a few solicitations from professional speakers. General discussion: we would prefer technical speakers who will present for the price of the meal and the PDH credits.

Website

MP reported that Jeremy Edmunds requested more money to continue as Webmaster. BOD general discussion included that:

- we solicit a local member to act as Website Committee Chair, to collect and coordinate information for the website.
- DE to present the contract for Jeremy Edmunds to the BOD for review at the next meeting.

Education

MM could not attend.

Scholarship

RL received a letter from the 2001 scholarship recipient to send the check to the school. He will contact the school and DE to find out how to do it. HG suggested that the check be made out to both the

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recipient and the school. RL would like to send out a letter to solicit Scholarship Donations. He will send the letter to the BOD for comments. Meanwhile, MP will contact DE to be sure the necessary paperwork is complete for the Scholarship Account. BS will request a list of Engineering Firms from Louise Lavertu, PE Board.

Treasury report

DE could not attend. MP will contact DE regarding status with the accountant and our accounts.

Membership

HG reported that we now have 225 members. We have been increasing steadily every year for several years. The membership list is now sent electronically in Excel format every two weeks. National increased dues and restructured the membership categories. The four categories are:

- Licensed Member - \$202
- Member - \$202
- Recent Graduate - \$102
- Student - \$16

HG handed out new Z-card membership applications and told the BOD to throw away old ones because the dues have gone up. The breakdown of dues that National sends to the NHSPE is not clear so HG will contact National. MP plans to send the Constitution to the general membership for vote and would like to include New Member Applications in the mailing. HG will contact National for more applications.

The Observer

PS extended the deadline to include the rest of the week. He requested articles:

- John Alger receiving Fellowship – JH
- New members blurb – HG
- E-Week – GF
- Road Show – HG
- Mall Display - solicitation for a coordinator.

E-Week

GF had to leave early. MP reported that GF is pursuing two possibilities: Ken Burns or Fritz Weatherbee. RL will not be able to coordinate the Mall Display this year. MP will contact a new member that might be interested. MP suggested that we all get companies to commit to displaying a project for E-Week. JH will contact Project Lead the Way. They might be interested in conducting a poster contest.

**Other Business:**

MP requested that every BOD member review the Bylaws and Constitution and send him any comments.

JH presented two letters from CENH and SENH that were sent to GF regarding their opposition to NHSPE's method of nominating the EOY and YEOY. Both letters insisted that the nominations have always been anonymous. BOD general discussion resulted in agreement that a specific response be sent to SENH to inform them that nominations have not been anonymous to allow the nominee the opportunity to decline. A general response letter should be sent to the other participating societies inviting each society to conduct their nominations in the manner of their choice, whether that be open or anonymous.

MP inquired about meeting at First Place again. BOD agreed on First Place provided that we either bring food or call for a delivery.

Next BOD meeting will be held at First Place on September 19, 2001 at 6:00 PM.

Adjourned at 8:15 PM.

Respectfully submitted,  
Holly C. Gallagher, NHSPE Secretary