

**New Hampshire Society of Professional Engineers
Board of Directors
Meeting Minutes**

Minutes: 13 November 2002

Meeting Location: The Turner Group Offices
 Locke Road
 Concord, NH

Members Present:	Dave Eckman	Paul Schmidt
	John Alger	Erin Darrow
	Joe Ducharme	Bill Straub
	Holly Gallagher	Bob Couture
	Roch Larochelle	Mike DelloIacono

Minutes review from October 23, 2002 meeting

The minutes were accepted as submitted. B. Couture made a motion to accept the minutes as submitted, seconded by J. Ducharme. All voted in favor and the motion passed.

“Promote Professional Development and Education”

Education Committee – Plan for Seminar

The person lined up for the January seminar has backed out. A substitute speaker from R.S. Means may be available. This could be combined with a 1½-2 hour presentation on the skills of Project Management.

The seminar is still scheduled for January 15th, and in January, the price of the Yard is approximately half of that initially quoted.

The notice of the seminar is to be distributed in December, with a reminder card sent out in early January.

“Provide Membership Level which enhances NHSPE’s viability as an organization”

Observer Report

P. Schmidt had the final review copy of *The Observer* on his desk at the time of the meeting, and had just started to look for a new publisher. M. Purcell mentioned that at the Regional Conference in Delaware, he met various representatives from other sections who have been using electronic distributions, many using P.T. Mailers – an organization that will distribute the newsletters electronically and then send hard copies to those members who do not have email. This followed with a discussion about the efficiency of the electronic newsletter format. In which format are we most likely to effectively reach our membership? Electronic newsletters save the expense of printing and postage, which most people can easily print up from their individual computers. However, there is also the

possibility of electronic newsletters getting caught up in all of the other emails and that they might get lost in the shuffle.

We will be continuing to distribute the newsletters in the traditional manner, and work on updating our membership contact information database – ListServe to perhaps test out an electronic version. If we can track the electronic newsletters to see which get read, then this could give us a clearer picture for our vision of the future newsletter.

Paul Schmidt will review proposals from parties interested in editing our newsletter and have an editor decision in December.

“Maintain a Workable and Effective Organizational Structure”

Treasurers Report

D. Eckman distributed report. General discussion ensued. The EIN really should be added to the treasurer’s report, so that if people would like to make contributions to NHSPE, they will be able to submit for tax deductions. Both Math Counts and the Scholarship are state and federal non-profits. In the next newsletter, we would like to include a solicitation for money for our scholarship.

M. Purcell made a motion to accept the treasurer’s report, seconded by E. Darrow. All voted in favor, motion carried.

National Report

B. Straub reported that news from National has been quiet. He has contacted National to list E. Darrow as the Executive Director.

Fall Membership Meeting – Kingsbury Hall Presentation – December 4, 2002, at UNH

This meeting is of special significance to NHSPE as we were active in acquiring about a million dollars in capital funding to support the University of New Hampshire College of Engineering. Bob Chamberlain, an architect and Director of the Hall Renovations will be speaking. UNH Hospitality to catering the event, and we will reimburse CEPS. We would like to encourage students to attend, at a reduced cost and this would be an excellent opportunity to get more student members.

National Engineers Week Planning

The contact for the National Building Museum that J. Alger provided at the last BOD meeting, has connected us with a structural engineer from Washington, D.C., who working on the rebuilding of the Pentagon project. He is willing to donate his time, and we’ll pay for his airfare.

R. Larochelle will send a blanket email to a target audience to solicit for volunteers to coordinate for Engineers Week. He plans on reserving our space at the Steeplegate Mall this week.

We will have a raffle for every meeting and a banquet for the scholarship. M. Purcell will looking into getting a pair a ski tickets for a raffle prize for the next meeting. B. Straub still has the raffle tickets.

Other Meetings – Possible topics and schedules

We would like to have a winter meeting, held sometime in mid to late January. J. Ducharme mentioned that he saw an excellent speaker at the Regional Conference in Delaware who talked about diversity in the professional workplace, and the dynamics of working with a variety of people. It would be nice to coordinate with another engineering society to present this event, perhaps the Society of Women Engineers or Women in Construction.

M. Purcell mentioned that he recently attended a workshop presented by the Cornell Interactive Theatre Ensemble, which presented this theme of workplace diversity in a play-type format. It is really interesting – something different, and might be appropriate for one of our future meetings.

Fall Regional Meeting – Delaware: Report by Paul Schmidt and Joe Ducharme

Both P. Schmidt and J. Ducharme reported that they were able to meet quite a few people from our region and see what other sections are up to. M. Purcell also managed to stop by for the Regional Meeting. They reported that the actual meeting was rather brief, probably due to scheduling. Jean O'Brian is looking for section support in his campaign for a nomination as a New England Regional Representative. His is chair for the NSPE membership Committee. We will need to vote on this in the future.

M. Purcell made a motion to wait and not support this campaign as a section, especially considering that the campaign is still just beginning. J. Ducharme seconded the motion. All voted in favor and the motion carried.

Discussion followed in regard to National politics.

Also, the New Hampshire Section currently is not involved in the enterprise program, and we discussed why we are not right now. This program entails identifying a company and enlisting all the engineers in this company in NHSPE as a discounted rate. This would require also a state discount. The companies would need to have at least 15 members. There is a lot of legwork necessary to get this program going.

Discussion about how we can attract more members. Direct contacts are the classic technique, and often the most effective. M. Purcell showed us the new application form that he picked up at the Regional Conference. It is about the size of a business card, and unfolds into the application form, which information about NSPE.

Annual Meeting – January in San Francisco

B. Straub and M. Purcell will represent NHSPE at the Annual Meeting to be held in San Francisco in January of 2003.

“Be involved in Government Affairs as they Relate to Professional Engineering Issues”

Legislative Report

J. Alger reported that his campaign was successful and has been re-elected. With the redistricting that has occurred, he campaigned this year between Wentworth and Orford – along the Governor Meldron Thompson Highway.

There is a new bill proposed for Architecture that is relative to reinstating expired license, which would entail a requirement for continuing education.

Bills are still being collected and he anticipates some 800 bills to be submitted by the end of this window.

Discussion followed about relocation assistance provided by the state in the case of a condemned property. Discussion about the requirement for abutter notification for federally-funded projects versus state-funded projects. The state does not require abutter notification; however, federally funded roadway projects do require abutter notification. Discussion about the school funding crisis and bonding requirement for bonding contractors. J. Algers will be keeping an eye of the Bills over the next couple of months.

“Promote the Ethical Practice of Engineering”

New P.E. Dinner Ideas – April 2003

We will look into the possibility of having J. Sununu come in to speak about Ethics.

“Maintain On-going Effective Relationship with Other Engineering Organizations in the State”

Engineer of the Year/Young Engineer of the Year

General Discussion

“Strengthen the Public Image of Professional Engineers in the State”

Math Counts Status

E. Darrow reported for L. Carroll. Ben Pratt of Peterborough has volunteered to take over at the State Director of Math Counts. J. Algers made a motion to nominate B. Pratt at the new State Director of Math Counts, seconded by Bob Couture. L. Carroll has served as

the State Director of Math Counts for the past seven years and it would be appropriate for NHSPE to give him appropriate recognition for all of the great work he has done.

NHSPE Scholarship – Status and Planning

R. Larochelle has received three checks totally \$450 for the scholarship fund. Monies from the raffle at the next meeting will go toward our scholarship. The next step is the direct mailing of the scholarship application

Other

Membership Report

H. Gallagher reported that we've lost three members since last month. We need to take a look at how to keep our current members in NHSPE and come up with ideas to get new members. Right now NHSPE has 215 members, down from 228 at this time last year. How do we get new members?

We will send a dinner notice for the Kingsbury Hall Renovations Meeting to be held at UNH to all of the engineering firms in New Hampshire. This will cost about \$180 and will get our name known all around the state.

Next Meeting

Next meeting to be held at the offices of the H.L. Turner Group in Concord, on December 18th, at 6:00 PM.

Respectfully Submitted, Erin Darrow, E.I.T.