

Meeting Action Items Summary

1. JA, DE, HG, & PS to issue consensus reports by November 7, 2001.
2. BS and MP to attend Regional Meeting 11/1-3/2001 in Newport, RI.
3. MP to send in the form requesting the attendance of a NSPE officer to a State Meeting.
4. HG to make arrangements for Road Show in November.
5. BOD members to notify HG of any additional members invited to the Road Show.
6. MP to contact DE about the Scholarship Account and status with the accounting.
7. DE to provide budget for November 14, 2001 BOD meeting.
8. HG to get NSPE Edge poster.
9. HG to request more Z-cards from National for MP.
10. GF to provide E-Week banquet info to HG as soon as it is finalized.
11. GF to formalize an agreement with Jen Rust for presentation to BOD.
12. HG to notify NSPE of NHSPE ETEAM members, MP and HG.
13. MP and RL to arrange for getting Mall Display volunteers.
14. MP to write the NHSPE position paper about EOY & YEOY nominations.
15. MP to submit names of NHSPE Jurors, MP & JD, for the JES Committee by 11/15/01.
16. MP to write to Jeremy Edmunds about Website Host Contract and about new Webmaster.
17. MP to contact DE about treasurer's report.
18. MP to mail Constitution and Bylaws to NHSPE Membership for a vote.
19. MP to contact Art Schwartz regarding BriHope Associates.
20. BS to assemble info about BriHope Associates.
21. BOD to fill out and send the NSPE National Questionnaire.
22. HG to contact Tirey regarding PE Board position.
23. RL to investigate the Revolving Scholarship Fund.
24. HG to revise the NHSPE Contacts List.

Minutes of the Meeting:

Meeting held at FIRST Place in Manchester, NH on October 17, 2001.

Attendance:

JA - John Alger
MD – Mike Dellolaccono
JD - Joe Ducharme
HG - Holly Gallagher
DG – David Gates
RL - Roch LaRoche
MP - Matt Purcell
BS - Bill Straub

Not present:

LC - Lee Carroll
BC – Bob Couture
DE - Dave Eckman
GF - George Fredette
JH - Judy Houston
PS - Paul Schmidt

Meeting called to order at 6:30 PM by MP.

JA moved to accept the September 17, 2001 minutes. JD 2nd. Vote approved.

National:

MP: ZOOM Project: JH and BC are interested. 1st week of November, Rick Fink of ASCE and MP will coordinate which schools are covered. "Put the Brakes on Fatalities" took place on September 28, 2001.

NE Regional:

MP: Regional Meeting will be held November 1-3, 2001 in Newport, Rhode Island. BS, MP are going.

Local:

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MATHCOUNTS

LC could not attend so MP passed a report from LC on to HG:

- 17 Schools are registered.
- Fundraising letters have gone out to North Country potential contributors and the NH Teachers of Mathematics.
- Verizon will not be providing any donation this year.
- Tentative date for State Competition is March 2, 2002, with March 9th as snow date, which may change if conflicts with February school vacations arise.
- LC is looking to the Seacoast and Plymouth for more help with the fundraising.

Education

- General meeting in November is at the Yard. BOD members and ASCE officers are invited to attend a tour of the AES Granite Ridge Facility starting at 4 PM at the entrance gate to the site. Registration for the meeting has been mailed.
- January meeting – joint event with SAME? Possible presentation by Communications firm who approached PS?
- JD suggested the topic of Security on construction sites, or in general, and the design practices involved. MP will contact ASCE Rick Fink.
- January BOD meeting with a Regional Officer could be held prior to the General Meeting. MP will send in the form requesting the attendance of a NSPE officer to a State Meeting.
- MM has stepped down as Education Committee Chair. RL passed MM's notebook to MP.

Legislation

JA handed out a partial list of new bills pending for the January/February hearings. He asked about testifying for HB 1231 – Implementing a pre-engineering technology curriculum in the public high schools in the state. He listed other bills of interest and had some copies with him: HB1111, HB1359, HB1195, HB1198, HB1280, HB1320, HB1323, HB1334, HB1370, HB1378, CACR32, LSR-S-3007, LSR-S-3118. BS: WRT LSR-S-3118, 48 states now have licensed Landscape Architects (LA's). LA's take drainage courses but they may not have the background to perform work requiring a Civil P.E. DG: Problems arose at UNH Library construction project between PE and LA. Regulation or licensing might provide better controls on the extent of allowable work. MP requested copies of HB1231 and LSR-S-3007.

Scholarship

RL needs a check, from DE, ASAP for the 2001 Recipient, Jason.

RL asked that the BOD review a draft of a tri-fold form to use for soliciting Scholarship Donations. MP would like to change the language describing the scholarship to include engineering technology. RL needs the EIN for the account so we can solicit scholarship donations. RL also has a "poster" for comments.

Membership

HG: National has stopped generating Greenbar Membership Reports. They are electronically sent biweekly in MS Excel format. HG can send the current list for mailing label generation. She requested that all NHSPE mailings include the Membership ID Number on the label. JA asked for a list of the members. HG offered the task of assembling a printed list to anyone who is interested.

HG reported that the Road Show will be held jointly with the Vermont SPE. We will meet from 3 to 6 PM for the Friday, Nov. 30, brainstorm session. Dinner (at MP's house?) to follow. We will meet again around noon for the Saturday, Dec. 1, midday presentation. The meetings will be held in Hanover. MP will work with HG to make the arrangements. BOD members can invite other members – notify HG prior to the meeting.

E-Week

GF could not attend, so MP reported:

- Location is Center of NH

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- Jen Rust is available to coordinate the Banquet. GF will formalize an agreement with her.
- GF requested direction on EOY and YEOY award procedures.
- Speaker and date not decided yet.

HG: National requested verification of ETEAM members for NH. MP directed that MP and HG are the two for NH.

E-Week Mall Display

MP and RL will get together in Nov. to discuss getting volunteers. RL suggested Rick Fink and others.

MP will contact Stephen Toth may do it too. HG will call Alexander Duran.

Future City CD – can be used at Mall Display – HG has a copy.

ZOOM will take place the same week as E-Week.

MP – we are spread too thin – no-one is available with ZOOM etc.

Joint Engineering Societies (JES) Meeting:

MP sent out a revised version of JH's letter to the EOY/YEOY Committee members, which was accepted.

MP: AR, RD, MP were the most active participants at the JES meeting. BOD discussion: the JES Committee cannot dictate the methodology of nominations. MP asked that each JES Committee Member write a statement of opinion to be submitted to MP. MP will write the NHSPE position paper.

BS moved that the list of criterion for nominating the EOY and YEOY stand as is with no further guidelines added. HG 2nd.

DG: the nominating system was set up to prevent candidates from campaigning.

JA: Must the candidate be a PE? Reminded us that on the National level, different societies run E-Week, but in NH, NHSPE is the organizing entity.

MP: At last year's meeting, CENH voted by proxy and the rest presented their nominees to the committee.

Vote on the motion: Approved.

JD questioned the practice of proxy votes.

BS moved that the jurors be present at the meeting for the vote on EOY and YEOY, with each juror having an alternate. JD 2nd. Vote approved.

MP is the NHSPE juror and JD is the alternate. MP will submit the names of the jurors by November 15, 2001. Nominations are due December 15, 2001.

Website

MD submitted to the BOD copies of J Maze Design proposal for the Webmaster work of website maintenance and updates. In summary, the contract would cover 6 hrs to bring the website up to speed, establish a local web host, and 2hrs/month for maintenance of the site.

HG moved that we authorize the work as proposed by JMaze Design. RL 2nd. MP added to the motion, a caveat that a maximum of \$150 be spent for the initial work, beyond the proposed 2hrs/mo to include the hosting. Vote approved the motion with the added restriction.

MP will send a letter to Jeremy after soliciting feedback from the BOD through Email.

MD: We need to find out if the current Website Host is prepaid and, if so, when does the contract terminate.

As website coordinator, MD requested material – the site needs content, such as the NHSPE Mission Statement on the front page.

Treasurer's report

DE could not attend.

Strategic Plan

MP has incorporated comments to the Constitution and Bylaws. They will be sent out to NHSPE members for a vote. HG will get Z-fold applications from National for MP to insert with the Strategic Plan mailing.

Other Business:

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MP: We need a new Education Committee Chair.

BriHope Associates (URL - Electdwgs.com) is practicing engineering online without any engineers on their staff. The company is owned by two people, who jobshop out of firms in ME and MA. They sell designs and use consultants, which is against PE law. The law requires that a company must have a licensed PE as a full-time employee in order to "sell" engineering.

DG: A while ago, Licensed Surveyors discovered non-licensed individual(s) manufacturing seals and using a dead man's seal. The NH Attorney General was contacted to address the issue. The response was: 'too busy handling murder cases.'

BS: The PE Board of Licensure does not regulate unlicensed engineers. Practicing without a license is against the law. The Superior Court has jurisdiction to rule if the Attorney General or the PE Board can bring violators to court, but currently, their hands are tied. According to DG, Licensed Surveyors Association filed a criminal suit against the individual(s) and was subsequently sued. The evidence quashed the counter-suit.

BOD agreed to send the BriHope Assoc. issue to Art Schwartz. As it would cost us money to hire council, JA suggested that we contact the Attorney General because it is the duty of that position to respond to taxpayers. MP will contact Art Schwartz as to how to proceed. With assistance from Louise Lavertu, BS will assemble the information about the illicit firm.

MP: Please fill out the National Questionnaire you received in the mail and send it to NSPE.

MP: Tyler Carlisle is the next PE Board member whose term expires. LC is pursuing the position. BOD expressed support of LC because Carlisle is an EE. Jeff Tirey, P.E. was interested in a position on the PE Board last year. HG will contact Tirey.

RL will investigate more about the Revolving Scholarship Fund.

HG circulated the NHSPE Contacts List for revisions.

Next BOD meeting will be held at FIRST Place on November 14, 2001 at 6:00 PM.

JA moved to adjourn. HG 2nd Vote approved. Adjourned at 8:50 PM.

Respectfully submitted,

Holly C. Gallagher, E.I.T., NHSPE Secretary