

Meeting Action Items Summary

1. JA, DE, HG, & PS to issue consensus reports by October 10, 2001.
2. DE to provide \$508 to MP and BS for Nov. 1-3 Regional meeting.
3. HG to make arrangements for Road Show in November.
4. DE to get the contract with Jeremy Edmunds for review at the October 17, 2001 BOD meeting.
5. MP to contact DE about the Scholarship Account and status with the accounting.
6. DE to provide budget for October 17, 2001 BOD meeting.
7. BS to request a list of Engineering Firms from Louise Lavertu, PE Board, for RL.
8. HG to contact National regarding dues structures & report to MP.
9. HG to send mailing list to JD for AES meeting.
10. HG to get NSPE Edge poster.
11. HG to request more Z-cards from National for MP.
12. PS to get the contract with Doreen for review at the October 17, 2001 BOD meeting.
13. BC to contact HG on E-Week exhibition.
14. GF to provide E-Week banquet info to HG when it is finalized.
15. MP to send Olympics info to GF.
16. GF to invite societies' reps to a meeting re: EOY and YEOY nominations.
17. JH to call ASCE younger member chair for Mall Display help.
18. RL to contact Jim Leon and Rick Stewart for Mall Display help.

Minutes of the Meeting:

Meeting held at FIRST Place in Manchester, NH on September 17, 2001.

Attendance:

JA - John Alger
BC – Bob Couture
MD – Mike Delloiaccono
JD - Joe Ducharme
GF - George Fredette
HG - Holly Gallagher
JH - Judy Houston
RL - Roch LaRoche
MP - Matt Purcell
PS - Paul Schmidt
BS - Bill Straub

Not present:

LC - Lee Carroll
DE - Dave Eckman
MM - Marc Morin

Meeting called to order at 6:25 PM by MP.

Minutes – PS moved to accept as revised. JH 2nd Vote approved.

National:

MP reported that:

- NSPE is suggesting money contributions to Red Cross rather than volunteers to help in New York.
- ZOOM Project: needs help with promoting engineering at schools. ASCE is asking NSPE to help. JH and BC are interested in getting the information.
- PEPP membership campaign is underway.
- NSPE is watching progress on a NAHIE Home Inspection Eng. bill concerning rules for licensure.

GF: American Engineering campaign is looking for State involvement. If anyone has something interesting let them know. Eidelman is PR rep.

NE Regional:

Minutes

MP: Regional Meeting will be held November 1-3, 2001 in Newport, Rhode Island. Cost is \$254 each including room. BS, MP are interested in going.

HG moved to fund \$508 for 2 people to attend. JD 2nd Vote approved.

Local:Website

JH suggested we need a coordinator for the NHSPE website and a webmaster. General discussion result: The coordinator would be a local person who solicits material for the website and the webmaster would maintain the site and the contract with the host.

JH introduced Mike Delloiaccono (MD) who works at SFC. MD is interested in helping NHSPE get articles and information to the website.

MD is also a partner in a small business that provides Webmaster services. Webmaster services include getting the content to the server, keeping the site updated, and making design changes for an hourly rate billed to the nearest ½ hr.

MP will ask DE to bring the Webmaster contract with JE for the BOD to review for the October meeting.

BC asked if we need a proposal for the webmaster position. JD: QBS is going through the process of getting a webmaster and setting up a website. He will pass along any helpful info.

HG moved that we appoint MD to the Public Relations Committee as Website Coordinator. JH 2nd Vote approved.

MATHCOUNTS

LC could not attend so MP passed a report from LC on to HG:

- School packages were assembled at Bedford Design's office by Craig Bailey, Ben Pratt and Lee Carroll, and then picked up and delivered by Gregg Comstock to NH Dept of Education.
- Thanks to all who helped and to Bob Baskerville for providing refreshments to the workers.
- National registration has 3 schools for the state so far.
- Dr. Dick Evans at Plymouth State is transferring State Coordinator's duties to Jack Barry at Plymouth State.

Legislation

JA reported that:

- Licensing of Surveyors #3062 is gone.
- Licensing of Landscape Architects #3118 has no language yet.
- Pre-engineering curriculum for High Schools #2040 - ?.
- Wetlands Permits HB 112 – a Wetlands Ad Hoc Permitting Committee has met twice. MP is interested in hearing from JD about the proceedings of the meetings. Oct. 2, 2001 is next scheduled meeting.

JA received a letter of thanks from Senator Bob Smith for the NSPE Pac contribution of \$1000 to his senate campaign. MP passed a copy of the letter to HG for the files.

Programs

November dinner meeting – JD has set up a joint NHSPE/ASCE meeting with AES Granite Ridge Energy Facility for Nov. 8, 2001 at the Yard in Manchester. The NHSPE BOD members and ASCE officers are invited for a tour at 4 PM at the Facility. We will be covering dinner for the two speakers and one PR person. HG will send the member list to JD for mailing labels.

December meeting – MP asked for suggestions for a December meeting. HG said the Road Show is scheduled for Nov. 30- Dec. 1. Future general meetings will be discussed at the next BOD meeting.

Scholarship

RL asked that the BOD review a draft of the letter to solicit Scholarship Donations. HG passed along an example of a tri-fold form that RL might use as another method of solicitation. RL would like the account status from DE before he initiates any mailings. RL will contact BS regarding getting the mailing list of engineering firms from the NH Joint Board of Licensure.

Minutes

Treasury report

DE could not attend. Prior to the meeting, MP contacted DE who is not done and is having problems with his computer. The taxes are done – DE submitted to the Accountant last week to get 3 EIN's for MATHCOUNTS, Scholarship, and NHSPE. MP will ask DE to provide a budget along with the Treasurers report for the October BOD meeting. JH and HG asked if DE is too busy and if we need a new treasurer. Topic will be discussed at the next meeting.

Education

MM was not able to attend.

Membership

- HG reported that the Road Show will be held jointly with the Vermont SPE. We will need space for ~20 attendees for the Friday, Nov. 30, evening brainstorm session and for the Saturday, Dec. 1, midday presentation. The meetings will be held in White River Junction. MP will work with HG to make the arrangements.
- HG will get the NSPE Edge poster from National and more Z-card applications.
- HG suggested an idea called "Mad Money" which is similar to giving a door prize at the general meetings but is based on attendance. She will work out details and present to BOD.

The Observer

PS: the newsletter will be out in two weeks. He expects to bring a new contract for the publisher to the next BOD meeting.

E-Week

GF: Possible Banquet date is February 21, 2002. NHCSI is doing a tour at the Civic Center. GF will find out if the Civic Center would be able to accommodate our needs. Other options might be Center of NH or the Concord Marriott. E-Week will be 17-23 Feb 2002. Possible topics/speakers are something on Olympics, or Ken Burns. JA suggested Dick Cheney. MP will send E-Week info to GF.

BC volunteered to help HG with the Exhibitors. Jen Rust will coordinate the Banquet for a fee. GF has asked ASCE to contribute more toward the E-Week Banquet and Exhibition.

GF has plans for a meeting of the societies involved in the EOY/YEOY awards to discuss the ground rules. At that meeting, GF would also like to discuss the possibility of setting up a common room at FIRST and a shared paid executive director for all the participating societies.

E-Week Mall Display

JH suggested we contact people about getting a committee of volunteers – Rich Stewart? Jim Leon might coordinate schools to do poster contests. Ed Forcier and Will from FIRST?

RL cannot commit time to the display but he can do tie-ins, set-up room arrangements, etc. MP will help with getting a display item from Dartmouth. JH will call ASCE younger member chair for help. RL will contact Jim and Rick.

Other Business:

MP requested that BOD members return the Bylaws and Constitution with comments so he can incorporate the changes.

JH presented a draft letter of reply to CENH and SENH in response to their letters of opposition to NHSPE's method of nominating the EOY and YEOY. BOD general discussion resulted in agreement that the letter might be inappropriate. Rather, GF will send an acknowledgement that the letters were received and inspired him to call a meeting. GF moved that he invite the society committee members to a meeting and that NHSPE use the draft letter for information at that meeting. HG 2nd Vote approved.

JD asked what chicken entrée choice we wanted for the AES meeting. The Chicken Marsala was nearly unanimous.

Minutes

Next BOD meeting will be held at FIRST Place on October 17, 2001 at 6:00 PM.

HG moved to adjourn. JH 2nd Vote approved. Adjourned at 9:10 PM.

Respectfully submitted,

Holly C. Gallagher, E.I.T., NHSPE Secretary