

**NHSPE BOD Meeting Minutes**  
**Thursday, September 21, 2006**

**Meeting Attendees**

Phil Decker, PE, esq* (Director)	Matt Low, PE * (Vice President)	Larry Dwyer, PE* (Treasurer)
Matt Purcell, PE* (Delegate)	Dan Hudson, PE * (President Elect)	
Roch Larochelle, PE * (President)	John DiGenova, PE * (Secretary)	
Paul Schmidt, PE* (Past President)	Veronica Thibodeau, PE* (Director)	

\* Voting Board Members

**Meeting Location – CLD, Manchester NH**

Roch Larochelle called the meeting to order at 6:15 PM. A summary of the items discussed is presented below.

**OLD BUSINESS**

**1. Review and approve 06-29-06 meeting minutes.**

Matt Low suggests that the meeting location be included in the meeting minutes. Matt Low motions to accept the meeting minutes as modified, Dan Hudson seconds and the motion is approved by the group.

**2. Review minutes from Summer Planning Session (informal, no action needed)**

Roch Larochelle reviewed the summer planning session with the group. Informal notes of the meeting are presented on Attachment No. 1.

**NEW BUSINESS**

**1. Treasurer's and Budgetary Reports**

- Operating Budget – Larry Dwyer presents the profit/loss statements for NHSPE through 18 September 2006 for the groups review and discussion. Dan Hudson motions to approve the profit/loss statements, Phil Decker seconds and the motion is approved by the group.
- NHSPE Mugs – Roch Larochelle suggests that NHSPE makes a bulk purchase of NHSPE mugs to present to speakers. It was suggested that the extra mugs could be sold to members. Roch will follow-up concerning the type and cost of the mugs.
- Discretionary Fund for Joint Planning – Roch Larochelle recommends allocation of \$200 for the Discretionary fund for joint planning. Dan Hudson motions to approve the \$200, Paul Schmidt seconds, and the motion is approved by the group.

**2. Society Governance**

- Committee Chair Update – Roch Larochelle reports that some new members did not receive invoices for renewal and this is a problem. The current policy is to drop those members who have not renewed by December 2006; however, due to the current state of the invoicing it may be prudent to extend the drop time for 1 year. Roch will discuss this issue at the regional meeting in NY (October 2006).

**3. Professional Development and Continuing Education**

- October 11 Meeting – Larry Dwyer reports that Deb Titus of Dale Carnegie Training is scheduled and the meeting notice was distributed.

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- October 19 UNH Meeting – Roch Larochelle reports that the meeting is set-up. Roch Larochelle and Matt Low to coordinate getting materials to UNH for the meeting.
- November DES Update Luncheon-Ridge Mauck/Collis Adams – Roch Larochelle reports that the meeting date is set as 8 November 2006. Roch has been in contact with Ridge Mauck to discuss details.
- December UNH Meeting – Roch Larochelle reports that another UNH Meeting is tentatively scheduled for sometime in December. The date will be set after the completion of the UNH October Meeting. Paul Schmidt to contact potential speaker on licensure. Veronica Thibodeau suggests getting the speaker prior having students register for Fundamentals of Engineering test.
- February 22, 2007 Eweek – Roch Larochelle reports that Greg Bailey and George Fredette will again help coordinate the event this year.
- March 2007 NHSPE Social Event – John DiGenova to compile a list of potential venues for social activities which are aimed at increasing membership, promoting communication and interaction among members and non-members.
- April 2007 New PE Dinner – No speaker set-up yet. A possible speaker would be Joanne Linnette. Matt Purcell to follow-up.

#### **4. *Public Image and Student Outreach***

- MATHCOUNTS Fundraising initiatives/Volunteer Staff Solicitation – Roch Larochelle reports that a new seacoast coordinator is needed. Currently, Bob Baskerville is working with potential corporate donors.
- NHSPE Scholarship Report – Larry Dwyer reports that solicitation letters are to be released in November. A fact sheet about John Alger will be attached to the letter. Larry to follow-up with ASCE concerning assistance.
- John Alger Memorial Fact Sheet – Future action required.
- Teacher’s Award Report - Dan Hudson reports that a mailing will go out to all of the schools in New Hampshire in October. Dan suggests that, for further visibility, displays at teacher’s conferences be made. Matt Low suggests mailings to Parent-Teacher Associations.
- UNH/Dartmouth Initiative – Veronica Thibodeau suggests getting the Dartmouth students involved with the meetings. Matt Purcell to follow-up with Dartmouth to see if there are any open slots for “Friday Engineering Discussions” (regularly held at Dartmouth).
- NSPE Government/Public Relations – Roch Larochelle reports that this pilot program will aid the NSPE States with public relations and government issues. The intent is to get information to legislatures and government officials about engineering. Templates will be provided to send out on a regular basis.

#### **5. *Government Affairs***

- No activity this month

#### **6. *State Society Collaboration***

- Joint Society Conference Planning Session (ASCE) – A kickoff meeting of the joint society is scheduled for 24 October 2006 with Roch Larochelle, Dan Hudson, and Joe Ducharme to attend. The first meeting will be a planning session and all are invited to attend. ASCE attendees will be Jim Spaulding and Jason Gallant.

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**7. Membership**

- Statewide Mailing – Roch Larochelle is looking to set-up a protocol for e-mail listings. Also, regular mailings to resident NH professional engineers. National may assist in the cost of mailings that promote membership. The mailings could include meeting notices with a NHSPE application and reasons to join NHSPE.
- Development of State-Centric Tri-fold - Roch Larochelle to work with National NSPE for design of the tri-fold. Roch will investigate other state designs, what looks good and what doesn't.

**8. National/Regional & Other Issues**

- Upcoming Fall Meeting (NY October 19-21, 2006) – Roch Larochelle and Matt Low to attend. Paul Schmidt moves to allocate \$910 per person to attend the meeting, Phil Decker seconds, and the motion is carried by the group.

Roch Larochelle motions to adjourn, Matt Low seconds and the group approves. The meeting is adjourned at 8:30.

Respectfully submitted,  
John DiGenova, PE