

**NH Society of Professional Engineers
Board of Directors Meeting Minutes**

DATE: June 3, 2009 6:00 p.m. to 8:00pm Location: Hoyle, Tanner & Associates, Inc. Manchester, NH	x	Matthew Low, PE (Pres)*		
	x	Dan Hudson, PE (Past Pres)*		
	x	Larry Dwyer, PE (Pres Elect)*		
	x	Josh Bouchard, PE (Dir)*		
	x	John DiGenova, PE (Sec)*		
	x	Paul Schmidt, PE (Hse. of Delegates)*		
	x	Gregg Comstock, PE (Dir)*		
	x	Peter King		
	x	Ted Setas		

**Voting Board Member*

Matt L called the meeting to order at 6:02

OLD BUSINESS

- April BOD minutes were approved by email vote. – Matt L indicated that the April BOD meeting minutes were approved by email vote.
- Status of March BOD meeting minutes? – John indicated that the March meeting minutes would be completed within about 2 weeks.

NEW BUSINESS

1. **UNH Student Projects-** Larry suggested a call be made to the Deans office as a follow-up. Larry will initiate this call and report back to the group. Matt summarized the history of UNH Student Projects to the new attendees of the meeting.
2. **Treasurer's Report (Tom F.)**
 - Brief update – Acceptance of Treasurers Report – Matt L reports that is no treasurer's report this month.
3. **Society Governance**
 - Election Results – Dan reports that 56 ballots were received. The slate of officers was approved unanimously.
 - New Observer Editor needed – Matt L reports that Erin Wood has given her notice to resign the position as Editor due to her move to Maine. She has indicated that she can stay on a little while longer during the transition. Ted Setas volunteered to perform these duties.
4. **Professional Development and Continuing Education**
 - June 11, 2009 – Annual Meeting w/VT Society. Brad Aldrich attending for officer induction. – Matt L. reports that everything is set-up for a joint induction with VTSPE next week.
 - Summer Planning Session – Larry indicated that he will set a date for the summer planning session. The session will probably be held at his house.
 - UNH Stormwater Research Center Event – Paul indicated that he will follow-up on the details of this event.
5. **Public Image and Student Outreach**
 - NHSPE John Alger Memorial Scholarship Report - Steve reports that the award winner has been notified and that they send along a thank you letter to NHSPE.
 - Teacher's Award Report (Matt L.) – Awards have been sent, plaques are in. – Matt L. indicated that the recipients have been notified and the awards plaques have been delivered to him. Matt and Larry will go to each of the schools and present the awards.

- MATHCOUNTS Report (Ben / Gregg) – need new Seacoast Coordinator – Matt L. reports that a Seacoast coordinator is needed. Looking for volunteers. Gregg suggests an ad in the Observer.

6. *Government Affairs*

- NHDES regulations relative to Natural Scientists/ Engineers / Surveyors – Steve indicated that he is currently researching this topic and will report back.

7. *State Society Collaboration*

- October Joint Society Planning Update - Matt L reports that the next planning session is scheduled for 4 June 2009 (breakfast meeting). Roch had indicated to Matt that everything is in-place for the Joint Society event.

8. *Membership*

- Membership Report – Walter provided a membership report to Matt L. See Attachment No. 1
- Development of State-Centric Tri-fold – Matt L. indicated that he will follow-up with Matt P. concerning the tri-fold. Larry will send the tri-fold to Josh for further development.

9. *National/Regional & Other Issues*

- State Delegate Report – Paul reports that he will attend delegate meeting on 19 July 2009. The voting will be on deciding to eliminate assistance treasurer position and adding NCEES representative and education position to the NSPE board. Paul indicated that if the NSPE BOD thinks it's a good idea then we will support. Paul also indicated the BOD will probably favor a professional policy task force. Some states want a state only membership option. NSPE does not favor this. Discussions will also focus on the Masters Equivalent.
- NSPE / NHSPE Agreement – Revised by NSPE for review – Matt L. indicated that he has not come to closure on the NSPE/NHSPE agreement due to insurance requirements. NHSPE currently does not carry insurance. Matt L will speak with Brad Aldrich next week at the inductions to discuss insurance requirements. Suggestions were made to send back the document with the insurance requirements crossed off..
- P.E. Panel Discussion / ASME Upper Valley Section (Matt L.) – Tuesday, May 5th - Matt L. indicated that the panel discussion was very well done but not well attended (about 15 to 20 students).
- National Conference in St. Louis in July – Steven, Larry and Paul to attend – Matt L. reports that Larry and Paul are registered for the conference Steve may have a conflict and may not register, to be determined.

Dan motions to adjourn the meeting, Larry seconds and motion is carried by the group.

Meeting adjourned at 7:26.

Respectfully Submitted

John G. DiGenova, P.E.

