



**Board of Directors Monthly Meeting Minutes**

DATE: Sept. 17 <sup>th</sup> , 2014 6:30 p.m. to 8:30 p.m.  Location: <b>Terracon</b> <b>77 Sundial Avenue</b> <b>Manchester, NH 03103</b>	X	Jason Beaudet, PE (President)*		Matt Low, PE (Teachers Awards)
		Ted Setas, PE (Past President)*		Ben Pratt, PE (Mathcounts)
		Dirk Grotenhuis, PE (Pres. Elect, Scholar.)*		Bill Straub, PE (QBS Representative)
		Carl Thunberg, PE (Vice President)*		Bob Rotier (Student Outreach)
	X	Julie Whitmore, PE (Secretary)*	X	Larry Dwyer, PE (JES & Eweek Chair)
	X	Chuck Gregory, PE (Treasurer)*	X	Scott Carter, PE (Webmaster)
	X	Roch Larochelle, PE (NH - Delegate)*		John Martin, PE (NE - Director)
	X	Gregg Comstock, PE (Director)*		
	X	Corey Dietrich, EIT, PE (Dir., Mem. Chair)*		
	Nita Patel, PE (Director)*			
*Voting Board Member	X	Thalia Valkanos (Director)*		

**OLD BUSINESS**

- June 18, 2014 BOD meeting minutes approval (Julie) – **Voting Item**
  - Chuck motioned approval
  - Jay seconded
  - passes
- August 12, 2014 BOD meeting minutes approval (Julie) – **Voting Item**

**NEW BUSINESS**

**1. Treasure’s Report (Chuck)**

- Acceptance of Treasurers Report
  - No activity over the summer
- Budget
  - Increased income to scholarship and teacher’s award
  - Focus on solicitation for scholarship and teacher’s award and raffle items to draw in more funds
  - Should we include some raffle at each member meeting? E-week? Both?
    - Reach out to local businesses for gift certificates, tickets to Fishercats/Monarchs, other items
    - Maybe DES and E-week and other large events
  - Roch motions to accept budget
  - Gregg seconds
  - Passes

**2. Society Governance**

- Next Observer Issue (Ted)
  - October Issue – 10/15
    - a. Articles
      - National meeting
      - JES
      - Scholarship Award (2014)
      - MathCounts
      - Other? Membership? Legislative
    - b. Advertising
      -
- Website Update (Scott)
  - Reviews.com link to online master degree program?
    - Reasonable to post to NHSPE website
    - Should we consider categorizing?
  - Updates need to be addressed
  - E-mail conversion completed and working
  - Focus is on JES calendar and keeping it updated
    - Josh needs to convert access to Scott
  - Does board want to implement spam blocker?
    - Cost to implement
    - Monitor and decide later

**3. Professional Development and Continuing Education**

- Upcoming Meetings
  - Corey contacted PSNH, waiting to hear back, hydroelectric
  - Technical events for E-week, too
  - UNH Stormwater – Dirk
  - Jetboil – Jay, onsite tour, dinner there? Raffle Jetboil product?
  - Nita – McAuliffe Center \$950 for rental + \$125 for show
    - IEEE willing to partner with NHSPE to split costs, then charge nominal fee (+/- \$30)
    - Market to high school and college students
    - Networking based event
    - March?
  - November Meeting: ?
    - Need something in next 2-3 weeks
    - Hold before Thanksgiving
  - December Meeting: NHDES Update (Gregg)
  - June Meeting: Need to submit request to national
    - VT's year to plan
    - Roch requested Kodi Jean Church to attend
    - Communicate commitment to Kodi with VT, but NH would like to host event in NH and closer to southern NH
    - Host at Fishercat stadium?
    - Invite MSPE and VPE
- Revamp meeting follow up emails (MSPE)
  - Nice, if we can do it quickly and efficiently

#### 4. *Public Image and Student Outreach*

- MATHCOUNTS (Ben /Gregg)
  - a. National sent notices for 2014/2015 season
  - b. Fundraising letters out for October, Gregg to help
  - c. In need of new coordinators, Ben to mentor
- Teacher's Award (Matt L.)
  - a. Update this year's application
  - b. Solicitation by October
- NHSPE John Alger Memorial Scholarship (Dirk)
  - a. Awarded recipient from 2013/2014
  - b. Focus on fundraising
- New Hampshire Science and Engineering Exposition (NHSEE) Julie
  - a. Fundraising
  - b. Building board
  - c. Looking for volunteers, Julie will disseminate information closer to expo
- UNH Capstone Project: Ghana
  - a. Traveled to Ghana
  - b. Plan event at UNH for follow-up presentation
  - c. NHSPE will issue donation after follow-up presentation, JES to match NHSPE donation
  - d. NHSPE will host board meeting at UNH for follow-up presentation, October 15<sup>th</sup>, tentatively, invite JES

#### 5. *Government Affairs*

- No updates

#### 6. *State Society Collaboration*

- NHJES (Larry)
  - Raffle to benefit MathCounts, NHSPE members to sell tickets
  - Sponsors and exhibitors
- E-Week (Larry)
  - Potential Keynote Speaker & educational session topics
    - AMC: potential technical speaker
  - Deposit due for SERESC
- President welcome and coordination letter/email (Jay)
  - Larry compiling list of presidents
  - Jay to distribute letter

#### 7. *Membership*

- Membership Report (Corey)

- Gained 1 additional member
- Aiming for a 5-10% increase
- Provide pamphlets, benefits, etc. at each meeting
- Mail campaign (Corey/Roch)
  - Dirk updated mailing
  - Need to approve artwork, then ready to distribute

8. *National/Regional & Other Issues*

- State Delegate Report (Roch)
  - Election of officers
  - Big changes in the future
  - Fellow nominations
    - Due February 2<sup>nd</sup>
    - Roch outlined nomination requirements
    - Similar effort to YEOY and EOY
    - Roch is the best nominee that meets the criteria
- NE Regional Meeting (Annapolis, MD, 10/30/2014 – 11/1/2014, Reg. ends 10/16/2014)
  - Should send at least one person, shoot for 2 people
  - Jay will look into attending
  - Maybe Dirk or Carl?
  - \$350 for full registration + hotel and travel
- EOY and YEOY candidates for nomination (Larry)
  - Nomination packages due mid-January
  - Ted to help determine nominations, Ted to be named as delegate
  - Corey to provide list of members under 35 as of December 31<sup>st</sup>, 2014 and over 35