

### Board of Directors Monthly Meeting Agenda

DATE December 20, 2017	X	Carl Thunberg, PE (President)*		Bob Rotier (Teachers Awards & Student Outreach)
6:00 p.m. to 8:00 p.m.		Dirk Grotenhuis, PE (Past President)*		Ben Pratt, PE (Mathcounts)
		Vacant (Pres. Elect, Scholar.)*		Matt Low (QBS Representative)
Location: <b>Terracon Manchester, NH</b>	X	Sam Fortier, P.E. (Vice President)*		Ted Setas, P.E. (Observer)
	X	Julie Whitmore, PE (Secretary)*	X	Larry Dwyer, PE (JES & Eweek Chair)
	X	John Goudreault, PE (Treasurer)*		Scott Carter, PE (Webmaster)
		Jason Beaudet, PE (NH - Delegate)*		David D'Amico, PE (NE - Director)
		Gregg Comstock, PE (Director)*		
		Corey Dietrich, PE (Dir., Mem. Chair)*		
	X	Mike Haley, P.E. (Director)*		
*Voting Board Member	X	Sara Richardson, P.E. (Director)*		

### OLD BUSINESS

- Meeting Minutes – November Meeting Vacant Positions-President-Elect
  - No comments on November minutes, approved as is
- Electronic vote passed to nominate selected candidate (name withheld) for EOY

### NEW BUSINESS

#### 1. *Treasurer's Report (John)*

- NHJES may not be wrapped yet
- NHDES update moved, so no final numbers yet
- Deposit issued for E-week at Grappone Center
- Teacher's account is low, needs funds
- Scholarship account is low, too
- Attorney General letter regarding educational fund annual report resolved
- Scholarship fund is an annual report, NHSPE is submitted every 5 years

#### 2. *Society Governance*

- Next Observer Issue (Ted) - January – Deadline TBD
  - Wait to add other content until NSPE takes over
  - But ensure content is ready once transition is complete
- Maintenance (Scott)

#### 3. *NER 2019*

- Sheraton Harborside
  - Available Oct. 2<sup>nd</sup> through the 4<sup>th</sup>
  - Julie motions to accept the dates provided in the quote from Sheraton Harborside (Oct. 2<sup>nd</sup> through the 4<sup>th</sup>), contingent upon further negotiations related to room guarantees and other fees
  - Sam seconds
  - Motion passes
  - Planning meetings to begin following

#### 4. *Professional Development and Continuing Education*

- Upcoming Meetings
  - January – DES update

- rescheduled
- February – E-week
- March – Sam to set up speaker mid-March
- April – ACEC Tech Conference
- May – Reception only?
  - NHSPE to handle event alone
  -

#### 5. *Public Image and Student Outreach*

- MATHCOUNTS (Ben /Gregg) – Assistant Search
  - State Meet: Ben, Natalya (Math Prof at PSU), and Gregg have been working on State meet arrangements which will be held in March at PSU.
  - Regional Meets: The six regional competitions have been scheduled for February. Ben is still doing double duty as a regional coordinator (Keene region, and the Plymouth region (filling in for Frank Tilton). Sara was going to contact Lee Carroll in the northern region and offer her help.
  - Help Still Needed: If anyone is interested in being a coordinator or assistant coordinator, please let Gregg or Ben know. More help is needed to keep the program going. Gregg to follow up on a few leads Board members have provided at previous meetings. Anna S from Terracon is helping Gregg out with the Manchester region meet and Mike said he might also be interested.
  - Fund Raising: Expenses have been exceeding income for a few years; as such we've been drawing from our MATHCOUNTS reserve. Financially ok for a few more years but need to find more income (or reduce expenses even more).
- Teacher's Award (Bob)
- NHSPE John Alger Memorial Scholarship (Dirk)
  - Dirk to send award letter to John
- New Hampshire Science and Engineering Exposition (NHSEE) (Bob)

#### 6. *Government Affairs*

- Legislation Update (Carl) – Nothing new, next month!

#### 7. *State Society Collaboration*

- NHJES (Larry)
  - Registration is open
- E-Week (Larry)
  - Keynote speaker – Chairman of Transit X
  - Looking for speakers for tech sessions
  - EOY and YEOY needs to be distributed this month (Dirk)
  - Larry will provide Observer article for EOY and YEOY

#### 8. *Membership*

- Membership Report (Corey)

#### 9. *Conflict of Interest Forms*

- Carl to locate conflict of interest documents

#### Action Items:

1. Dirk to confirm dates with the Sheraton, but pursue fee negotiations
2. Dirk to send scholarship award letter to John to issue check
3. Carl to locate conflict of interest documents

Meeting adjourned 7:00pm