

**NH Society of Professional Engineers  
Board of Directors Meeting**

DATE: <u>March 26, 2008</u> 6:00 p.m. to 8:45pm (3rd Thurs. of Each Month)  Location: CLD Engineers Manchester, NH		Dan Hudson, PE (Pres)*	Paul Schmidt, PE
		Roch Larochelle, PE (Past Pres)*	Steven Lehmann, PE (Dir)*
		Matt Low, PE (Pres Elect)*	Craig Bailey, PE (E-Week)
		Larry Dwyer, PE (Vice Pres)*	
		Gregg Comstock, PE (Dir)*	
		Matt Purcell, PE (NE Delegate)	
		Veronica Thibodeau-Carter, PE (Dir)*	

*\*Voting Board Member*

Dan Hudson called the meeting to order at 6:05 PM. A summary of the items discussed is presented below.

**OLD BUSINESS**

- Review and approve February 2008 meeting minutes - The Meeting Minutes from the February 2008 BOD meeting were reviewed and minor edits were noted by Matt Low and Dan Hudson; Veronica motions to approve the meeting minutes as amended, Matt Purcell seconds and the motion is approved by the group.

**NEW BUSINESS**

**1. Treasurer's Report**

- Financial statements, prepared by Tom French (not in attendance), were reviewed by the board. It was noted the Joint Society Conference funds and expenses have not been separated from the main account but need to be. Dan will review with Tom to see the change is made. Discussion was also made regarding tax implications for the Joint Society account; concluded that a non-profit tax accountant was probably needed to prepare the tax returns. Larry volunteered to find names of tax consultants for the April 2008 board meeting.

**2. Society Governance**

- NHSPE Education Fund Bylaws and Operating Procedures - Matt Low issued draft bylaws and operating procedures for the board to review and comment by the April 2008 board meeting, as well as have Phil Decker's legal review. Matt added that the format of the documents is consistent with NSPE. The Education Fund supports Mathcounts, Scholarships, and the Teachers Award. Discussion was made regarding the need to include the Joint Engineering Society events in the bylaws and operating procedures, without conclusion. Upon final board review, membership will need to vote to accept/reject the new bylaws and operating procedures. Two thirds of at least 15% of voting members will be required to pass.
- 2008-2009 NHSPE Board Members – Roch will compile a list of nominees, however, we will likely need a couple of new recruits. Phil Decker will serve as a director through June 2008; Craig Bailey will be nominated for a director position and E-Week coordinator; Steve Lehman will be nominated to chair the Scholarship Committee. One additional opening for a director currently exists. There was also discussion as to when the slate of officers is due to membership.

**3. Professional Development and Continuing Education**

- February 21, 2008 - E-Week Banquet – Craig reported a net revenue of \$250 was achieved; costs were up disproportionately to ticket proceeds. The vendors commented that more space is needed for displays to promote interaction. Craig and Roch also looked at changing venues to reduce costs; however the Radisson remains less expensive than the Grappone Center and the Tara Wayfarer. Other cost cutting opportunities such as mail expenses will be reviewed. A deposit of \$500 for E-Week 2009 at the Radisson was motioned by Roch and seconded by Veronica, all approved.

- March 20, 2008 - NH National Guard Headquarters – Dan indicated that about 50 people attended and it was a success. Dan will prepare an article for the Observer.
- April 24, 2008 - Rock Slope Stability by Jay Smerekanicz of Golder Associates. Stocks and retirement planning was discussed as a topic but generally not favored by board members for a few reasons, should be a personal responsibility and not worthwhile for PDH's.
- May 13, 2008 - New PE Dinner – Engineering Ethics Speaker from Seabrook – location to be the Common Man in Concord.
- June 27, 2008 - Annual Meeting - Dan reports that Mr. Miller (Past-President of NSPE) is going to attend.
- September 24, 2008 - UNH Stormwater Center – More info to come.

#### **4. *Public Image and Student Outreach***

- NHSPE John Alger Memorial Scholarship Report – Larry reports that donations including raffle proceeds amounted to \$3,280. Three \$1,000 scholarships will be funded. Applications are coming in; final selection by mid to end April.
- MathCounts Report – Dan mentioned that volunteers needed to grade papers for Saturday – March 29, at the state competition at Plymouth State University. Greg reported no known change in donations from last month of \$3,000.
- UNH Outreach - Requests are being received by Dan from local high schools for support. Judy Houston (PETAC) is helping to develop a list of potential speakers.
- UNH Student Projects - Exeter Healthcare Atrium - Dan to prepare a sensitive letter restating the board's position on providing engineering design services on UNH student projects.
- Coupons for Free Engineering – Dan restated NSPE's hands-off approach. ACEC had responded in writing, and Dubois & King had said they would review the ethics issues of their offer.
- Observer – Dan reminded everyone that articles are due March 26.
- Time Engineers Video Game – Matt Low, Steve and Roch reported they have tested the video game. Each of their children reported higher scores than their engineering parents. Steve and Roch to submit an article for the Observer.

#### **5. *Government Affairs***

- Legislative Tracking Initiatives Report – Phil had listed seven House and Senate Bills he was tracking as shown in his March 26, 2008 memorandum to the Board. See Attch No. 1.
- QBS Report – Nothing new to report at this time.
- Alteration of Terrain Rules – Nothing new to report at this time.

#### **6. *State Society Collaboration***

- October 9, 2008: 2nd Annual NHJES Conference  
     Mar. 6th Planning Meeting – Roch reports that the speakers are in place, and funding solicitation letters need to be out by mid-April. Dan Hudson will draft an MOU re partnering for the participating societies. The next planning meeting will be April 3, 2008.

#### **7. *Membership***

- Membership Report – Dan reported on the state of membership. Matt Purcell indicated the report does not reflect Dec 2007 drops, which included 16 members. Dan added that the trial period members are commonly dropping out.

Matt said the states who are more successful at retaining new members are the ones making constant contact to the new members. Steve offered to coordinate an e-mail reminder to new 6-month members from a list generated by Walter. See Atch No. 2.

- State-Centric Trifold – Matt Purcell reported that it is still a work in progress.

#### **8. *National/Regional & Other Issues***

State Delegate Report - Matt Purcell summarized the March HOD meeting. See Atch No. 3.

NSPE President-Elect H. Ken Rigsbee resigned.

NSPE Annual Conference, Portland OR (July 24-27, 2008) – Matt Low will likely be attending; discussion of a second attendee however travel costs need to be established; Matt will provide estimates at the April Board meeting.

- Fellow Nominations – Dan reports nomination forms were prepared for Matt Purcell and Paul Schmidt.
- Engineering Licensure – Paul reported that licensure requirements will be presented to the HOD. Paul asked if the NHSPE Board would state its position on Bachelors Degree plus 30 Credits for licensure. Questions were raised about details of the proposal; concluded that Paul would ask Craig Musselman to provide an informal presentation on the licensure proposal to the Board prior to the Board's written position statement.

Roch motions to adjourn, Veronica seconds and the group approve. The meeting is adjourned at 8:40 PM.

Respectively Submitted,

Lawrence J. Dwyer, P.E.