

Meeting Action Items Summary

1. JA, DE, HG, & PS to issue consensus reports by December 7, 2001.
2. HG to coordinate with GF for the Eweek Exhibition.
3. HG to send minutes to MD for website.
4. JA to send Legislative report to MD for website.
5. HG to send Contact List to MD.
6. LC to provide MATHCOUNTS info for website.
7. MP to get pictures from AES meeting for MD to post on website.
8. BS to provide info to MD regarding January meeting.
9. GF to provide E-week info to MD.
10. MD to add New PE dinner as 'pending' on the New Events list.
11. RL to provide E-copy of State Scholarship info to MD for website.
12. JA to provide Bridge photos for website.
13. MP to get together with Rick Fink, ASCE for ZOOM project.
14. JH to order the kit from ZOOM website.
15. MP to set up ZOOM project for the Mall Display.
16. BS to make arrangements for January meeting in Portsmouth.
17. MP to solicit info on LA licensure from Kelly North, NYSPE, from MASPE, and the listserv.
18. RL to choose bottle of wine for the Jan meeting raffle prize.
19. RL to send scholarship letters to schools.
20. MP to review and sign solicitation letter for RL to mail with tri-fold form.
21. HG to send Road Show forms to VSPE.
22. Road Show attendees to sign up with MP.
23. MP to get info on AES for Observer.
24. HG to write Road Show blurb.
25. MP and RL to coordinate with Jim Leon and Rich Stewart about Mall Display.
26. RL to contact Mall to reserve a space.
27. MP to call Stephan Toth for help with Mall Display.
28. DE to check with accountant about Scholarship fund.
29. MP and BS to send reimbursement requests to DE for Regional Meeting expenses.
30. DE to give Budget to HG to be faxed and/or emailed to MP
31. BOD to give final comments on Constitution and Bylaws to MP by Dec. 1, 2001.
32. HG to give z-cards to MP by Dec. 1, 2001.
33. BS to forward info about BriHope Associates to MP.
34. HG to get NSPE Edge poster.
35. GF to provide E-Week banquet info to HG as soon as it is finalized.

Minutes of the Meeting:

Meeting held at FIRST Place in Manchester, NH on November 14, 2001.

Attendance:

JA - John Alger
BC – Bob Couture
MD – Mike Dellolaccono
DE - Dave Eckman
GF - George Fredette
HG - Holly Gallagher
JH - Judy Houston
RL - Roch LaRochelle
MP - Matt Purcell
BS - Bill Straub

Not present:

LC - Lee Carroll
JD - Joe Ducharme
PS - Paul Schmidt

Meeting called to order at 6:20 PM by MP.

Old Business:

MP would like to see minutes submitted earlier in the month. HG moved to accept the October 17, 2001 minutes. JA 2nd. Vote approved.

Local:

E-Week

GF: Report on choices for speakers:

- Woody Fogg - FEMA
- Bradley - politician
- Humble Farmer – radio personality
- Speaker on Leadership

Discussion leaned away from speakers that might have political agendas. January meeting will have Mr. Fogg and leadership speaker is better for a seminar than the banquet. Possibility of speaker on Olympics topic, but no one knew a good speaker who is more in the direction of the engineers rather than the athletes. Discussion favored the entertainment idea, culminating with the Humble Farmer.

GF: Expected expenses:

- Center of NH - \$800
- Extras, tags, cards, tape, etc. – \$132.50
- Banquet coordinator, Jen Rust - \$1000 max.

HG needs the information about the dinner to add to the Exhibitor Contracts.

EOY/YEOY: MP is waiting for a letter on stance from each Society concerning the guidelines on anonymous nominations and proxy votes.

Website

MD: Added headlines to home page, fixed the Directors page. Requested a volunteer for the homepage content – Strategic Plan on the Goals page – Committee chair names on the corresponding pages, not with BOD page. Report from JA can go on Legislation page.

LC provides the MATHCOUNTS report. New events – need photos from AES meeting from MP; Jan 15 dinner meeting with SAME, info from BS; E-week, info from GF; New PE Dinner – list as pending for mid-April? RL will provide an e-copy of the State Scholarship info.

National:

MP: Next event is in January. NH was one of the few that gave a response to the Consensus Congress, which they appreciated.

ZOOM Project: MP will get together with Rick Fink, ASCE. JH will order the kit from ZOOM website. NH ASCE did not attend training session in Washington but a person was trained and has contacted LC. ASCE member will help with setting up and giving the presentations. MP will contact RF in early Dec. to coordinate the next step. RL would like to see a tie-in to the Mall Display. MP will put the projects together for the Mall Display.

NE Regional:

MP: report on Regional Meeting in RI – MA and NY reps will help NHSPE with our LA Bill. BS reported on the discussion on the Model Law for Licensure, which will exclude the technical test. NCEES has taken the lead with NSPE as part of the task force. NSPE presented its version. One concern was the exclusion of industry. Licensing in private practice is clear but the rest of engineering is not so cut-and-dried. Societies will give recommendations to NCEES who will provide the final decision.

BS asked Robert Tillman, Engineering Ethics at N. Eastern Univ., to speak at our New PE meeting.

MP: a new membership category – Enterprise Membership – the company joins with 10 to 15 new members and gets a 10% discount on the NSPE fees. NSPE is asking States to provide the 10% discount. The issues will be discussed and voted on by the Consensus Congress in January. JA asked

Minutes

about the software engineer issue because the computer engineers have some EE curriculum. BS said it was discussed at the Regional meeting but no formal decisions have been made.

Local (cont.):MATHCOUNTS

LC could not attend so MP passed a report from LC on to HG:

- 31 Schools are registered.
- North Country Region Competition – Feb 9, 2002
- State Competition I- March 9, 2002, with March 16th as snow date.
- Income to date is approximately \$1400, including Laconia Savings Bank and NH Teachers of Mathematics.

Education

MP reported for JD on AES meeting: 41 attended with 5 no-shows. 21 attended the pre-dinner tour. Receipts totaled \$1320 and cost was \$1063.50. \$240 in checks were incorrectly made out to NHASCE: JD will rectify with Rick Fink.

BS: January 15 joint meeting with SAME on Security in Public Facilities. BS is inviting a panel of speakers from NH & ME Emerg. Mgmt, Seabrook Station, PN Shipyard, Manchester WW. Meeting will be at the Portsmouth Sheraton. The NSPE Regional officer from Maine will meet with the BOD prior to the General Meeting.

Legislation

JA spoke about HB 1231 – Implementing a pre-engineering technology curriculum in the public high schools in the state. Although \$250,000 is a lot, we should support the bill with testifying and/or letters to Warren Hendersen with cc to JA. We may want to push the engineering rather than technology only. JA gave a copy to MP, who will write an NHSPE letter. JA said copies of bills are available online on Webster. LSR-S-3118 on LA's is still listed, was signed off, but hasn't gotten a fiscal note, and is not issued as a bill. It lists the scope of practice, which does not include some responsibilities such as surveying. JA questioned why licensure rather than certification is necessary. MP will contact Kelly North, NYSPE Exec. Dir. for information about the NY law. MP will get info from MASPE member, too. BS said landscapers killed the bill 6 years ago. He questioned the life health and safety issues involved with LA work. Why burden the PE Board needlessly? MP will also solicit info from the listserv.

Scholarship

RL: The check for the 2001 Scholarship recipient was sent to WPI. To raise \$ for scholarships, MP suggested we raffle off a bottle of wine at each meeting. RL will choose the wine. Tickets at \$2 each or 3 for \$5. MP spoke about the \$5000 matching fund from NSPE for the Steinman Scholarship. If we got the \$5000 up early in the year, we would have a very good chance at getting the matching fund. The tri-fold solicitation form is nearly complete and looks great! HG suggested a line "How do you want your name to appear in the NHSPE acknowledgements." BS suggested we authorize the solicitation for an early December mailing. DE needs authorization from IRS, who needs Bylaws and Constitution for the non-profit org. DE said IRS will accept a draft copy to issue the authorization. BS moved to authorize the solicitation prior to early December, 2001. JA 2nd and vote approved.

RL asked about sending the Scholarship application out with the *Observer* with the offered amount of "at least \$500". MP asked about supplementing the scholarship fund. Discussion: Budget is not available but we are likely to get responses to the solicitation letters. JH moved to change the scholarship to \$1000. DE 2nd. Vote approved.

RL will send out the letter to the schools. MP will review the letter for soliciting funds prior to sending it out.

Membership

HG: Requested attendees for the Road Show, which will be held jointly with the Vermont SPE. We will meet from 3 to 6 PM for the Friday, Nov. 30, brainstorm session. Dinner at Murphy's to follow. We will meet again from 10 to noon for the Saturday, Dec. 1, presentation. Both sessions will be held in Hanover.

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MP will arrange for the rooms. HG received the forms for both NH and VT. She will forward VT forms to Jill Marsand. MP requested the list of attendees so he can make reservations. JH, JA, BC, HG, and DE signed up.

Observer

MP: PS could not attend. He needs articles by the end of the week:

- AES article – MP will collect info;
- Blurb on Scholarship fund being established, & congrats on 2001 recipient.
- Road Show – HG

E-Week Mall Display

MP and RL will get together with Jim Leon and Rick Stewart. RL can supply the To-Do list. RL will contact Mall to reserve a space. MP will contact Stephen Toth to ask for help. RL presented some ideas:

- Big poster or bulletin board to show history of engineering;
- History of E-week;
- Future City CD – can be used at Mall Display – HG has a copy;
- Other interactive computer programs.

Treasurer's Report

DE distributed the register report. DE will check with the accountant on the status of the scholarship account. MATHCOUNTS checks will go to National this year. Next year we will solicit using our own name rather than sending the money to National and getting reimbursed. MP and BS should mail or fax requests to DE to get reimbursed for Regional Meeting expenses. JH asked about the budget. DE will give to HG, who will fax or scan and email to BOD members, because DE does not have internet set-up yet.

Strategic Plan

MP requested final comments to the Constitution and Bylaws to be submitted by November 30, 2001. HG will get Z-fold applications from National by the 11/30/01 deadline for MP to insert with the mailing to NHSPE members for a vote.

Other Business:

BriHope Associates (URL - Electdwgs.com): MP consulted Art Schwartz, who asked for more data. BS got info from Louise Lavertu and will forward to MP, although BriHope may fold before it becomes an issue.

JH: PE Board is holding a luncheon on Friday, Dec. 14, at 11:30 AM. BS recommended it.

Next BOD meeting will be held at FIRST Place on December 12, 2001 at 6:00 PM.

BS moved to adjourn. HG 2nd Vote approved. Adjourned at 9:13 PM.

Respectfully submitted,
Holly C. Gallagher, E.I.T.
NHSPE Secretary