

**NH Society of Professional Engineers
Board of Directors Meeting Minutes**

DATE: <u>September 17, 2008</u> 6:00 p.m. to 8:00pm Location: Hoyle, Tanner 150 Dow Street Manchester, NH 03101	Matthew Low, PE (Pres)*		
	Dan Hudson, PE (Past Pres)*		
	Paul Schmidt, PE (Hse. of Delegates)*		
	Steven Lehmann, PE (Vice Pres)*		
	John DiGenova, PE (Sec)*		
	Veronica Thibodeau-Carter, PE (Dir)*		
	Gregg Comstock, PE (Dir)*		
	Craig Bailey, PE (Dir)*		
	Roch Larochelle, PE		

*Voting Board Member

Matt Low called the meeting to order at 6:10 PM.

OLD BUSINESS

- None

NEW BUSINESS

1. UNH Student Projects (Matt L.) – Matt L. reported that a letter was sent to UNH last summer concerning the oversight and nature of student projects. Copies were sent to the Joint Board of Licensure and Certification and the Attorney Generals Office. Matt L. summarized the history of NHSPE and UNH over this issue. A letter from the Joint Board of Licensure was received by NHSPE in August 2008, see Attachment No. 1. Several suggestions were entertained on how NHSPE should proceed.

- Paul stated that Craig Musselman had recommended publishing an article in PE magazine about the actions of UNH.
- Roch suggested a phone conversation with UNH and to offer them a chance to meet.
- Veronica suggested aid with the student projects. How can we help UNH, in particular the students?
- Roch and Matt L will meet with SENH next week to discuss this topic and obtain their input.

It was generally agreed by the group that the relationship between NHSPE and UNH is of value and efforts should be made to appease the situation prior to taking more antagonistic but necessary actions for the protection of the public. Matt L. will call Dean Klewicki to set-up a meeting.

2. Treasurer's Report

Matt L. reports that NHSPE's budget for FY08 has been received from Tom French. The budget was reviewed by the group. The following changes were made:

Expenses

- reduce Item 3 from \$14,000 to \$13,500
- reduce Item 7 from \$4,500 to \$3,500
- reduce Item 11 from \$750 to \$700

Revenue

- resolve item 3 and item 5 (double counting?) FY08
- add \$500 to item 8

Dan motions to adopt the budget as amended, Veronica seconds and the motion is approved by the group. Notably there can be only one paid attendee at the National Meeting in St. Louis this year.

Matt L. and Dan agree that NHSPE accounting needs some professional oversight and input. Dan motions to approve a contract with Accountant David Panchansky for professional assistance with NHSPE accounts, Veronica seconds and the motion is approved by the group.

3. Society Governance

4. Professional Development and Continuing Education

September 24, 2008 - UNH Stormwater Center - Dan reports that the meeting is full. (50 people shall attend)

October 2-4 – NE Regional Meeting, Portland, ME – Matt L. reports that 5 board members will attend the NE regional meeting in Portland.

October 9 – NH Joint Societies Conference, Manchester, NH – Roch reports that the conference is a go and that it will be well attended. The registration deadline is the end of the month. The final brochure will be released shortly.

5. Public Image and Student Outreach

NHSPE John Alger Memorial Scholarship Report – Matt L. reports that scholarships went out. Steve adds that the checks were sent out recently.

Teacher's Award Report – Dan and Matt L. reports that they have revamped the award (see Attachment No. 2). Dan indicated that this notice was originally sent out by mail and later by email in previous years. Matt L. will finalize the award request form and release in the near future.

MATHCOUNTS Report – Gregg reports that funding for MATHCOUNTS still needs some help. Ben Pratt will follow-up with article for the Observer. John reports that National MATHCOUNTS has finally cut a check.

Student Outreach - Amendment to HB1282 on Pre-engineering Technology Curriculum – Matt L. will speak with Judy Houston about the recent flood of emails concerning school needs for engineering support. What email list is Judy using?

Observer– Dan reports that articles are due September 22nd. John reports that Erin is looking for someone to draft the article for the NERM. Paul indicates that he will draft this article.

UNH October Career Fair – Matt L. will check dates. Group will decide if NHSPE will be attending the October Career Fair.

5. Government Affairs

Legislative Tracking Initiatives Report – Matt L. will call Phil Decker and find out how he tracked legislation. Veronica volunteered to track legislation in the future.

6. State Society Collaboration

September 25th SENH Board Meeting – Matt L. and Roch will meet with SENH next week to discuss how the Joint Engineering Society Money will be officially stored and utilized. UNH senior projects will also be discussed during this meeting.

February 19, 2009: E-Week – Matt L reports that Dr. Henry Petroski is not available for the eweek banquet. Roch indicated that Governor Lynch has been asked but cannot commit until immediately before the event. Craig reports that the Conference Center has been booked. Erin Wood to draft an article concerning the schedule and requirements for the Engineer of the Year (EOY) and Young Engineer of the Year (YEOY) awards. Matt L. suggests that the group vote next month on NHSPE nominees for the EOY and YEOY.

A shorter speaker time was discussed. Other ideas for speakers were also discussed.

7. Membership

Membership Report – Matt L. reports that he spoke with Walter Durack. Historically the 6 month “free” members do not renew their memberships. Walter can track the 6 month members and contact them prior to them becoming a non-renewal.

Membership Outreach – Phone Calls / Talking Points – Matt L reports that we currently have about 220 members. The membership outreach would work as follows: each board member would call, say, 15 members and ask what they like or dislike about NHSPE. At the same time contact information for the Member could be verified. Larry Dwyer will develop telephone talking points to aid in this discussion.

Development of State-Centric Tri-fold – Matt L. spoke with Matt Purcell about the Tri-fold. Matt P. indicated that the Tri-fold is just about complete.

Electronic Distribution of Observer – Dan will investigate further about what our costs would be just to publish the Observer and go to an electronic distribution. Group will discuss further during future meetings.

8. National/Regional & Other Issues

Brad Aldrich Continuing Education Proposal – Matt L. reports that Brad Aldrich (NSPE) has put together a proposal for free on-line Continuing Education Seminars (see Attachment No. 3). Brad is looking for feedback about such a program. This proposal was discussed by the group and is viewed as a very positive service. Paul Schmidt will respond positively to the proposal.

NSPE NE Regional Meeting in Portland, ME (October 2-4, 2008) – Matt L. reports that Larry Dwyer, Paul Schmidt, and Matt L. will attend the NERM in Portland. Dan motions to send the Larry, Paul, and Matt to the NERM with a budget of \$350 each for attendance, Veronica seconds, and the motion is approved by the group.

Paul motions to adjourn the meeting at 8:50 PM, Gregg seconds and the motion is approved by the group.

Respectfully Submitted,

John G. DiGenova, P.E.

JOINT BOARD OF LICENSURE AND CERTIFICATION

STATE OF NEW HAMPSHIRE

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EXECUTIVE DIRECTOR

57 Regional Drive
Concord, N.H. 03301-8518

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August 8, 2008

Mr. Matthew Low, P.E.
President
New Hampshire Society of
Professional Engineers
PO Box 1343
Concord, New Hampshire 03302-1343

Re: UNH/CEPS Student Projects

Dear Mr. Low:

The Board of Professional Engineers has reviewed your letter regarding UNH/CEPS Student Projects. In order to determine if the Board has jurisdiction in this matter; you must complete and return the enclosed complaint form. Please describe the basis for your complaint in detail so that the Board may make an informed decision on the merits of your complaint. Also enclosed please find the complete text of the statute and administrative rules regarding licensure as a Professional Engineer in New Hampshire.

If you have any questions or require any further information please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Louise Lavertu".

Louise Lavertu
Executive Director

Enclosure

The 2009 Joint Committee of New Hampshire Engineering Societies Excellence in Teaching Awards

NOMINATE AN OUTSTANDING TEACHER AND HELP US RECOGNIZE THOSE INDIVIDUALS THAT ABOVE AND BEYOND TO
EDUCATE OUR CHILDREN!

Nominations Due: January 5, 2009

The Joint Committee recognizes that our future engineers and scientists will shape the progress of humankind in all aspects of society. Teachers of today are instrumental in shaping our future leaders, engineers and scientists and providing them with the tools, knowledge and principles required for success. Recognition of excellence in education is critical to support the continuous efforts of New Hampshire's teachers.

Three Awards Each Year

Elementary, Middle, and High School

The Awards recognize excellence in the teaching of mathematics and science in New Hampshire schools as evidenced by creativity, innovation, integration of programs, and learning effectiveness.

“Excellence” can be described as the creative use of class materials and teaching methods; the development of innovative curricula, materials or class activities; the integration of extra-curricular programs; and/or the involvement of professional organizations to help promote interest and learning in mathematics and/or science.

Award nominations are made by teaching colleagues, school administrators, or others on the attached form. Nominations are due January 5, 2009 and must be submitted with three (3) letters of reference in Adobe PDF or Microsoft WORD format by email to programs@nhspe.org or in hardcopy to NHSPE, Attn: Teacher's Award, PO Box 1343, Concord, NH. 03302-1343.

The Award Committee, comprised of one representative from each Sponsoring Organization, will make the final decision by consensus and recommend one proposed award recipient at each teaching level to the Board of Directors of the New Hampshire Society of Professional Engineers (NHSPE). NHSPE will notify award recipients on behalf of the sponsoring organizations. NHSPE will also send a letter to each nominee extending congratulations on their nomination for this statewide award.

The Award will be presented at the annual Engineer's Week Banquet to be held February 19, 2009. Awards include a *plaque* bearing the name of the recipient and a *stipend* to assist with the expense of teaching materials and supplies. Press releases will be issued in local and statewide newspapers. Visit www.nhspe.org to see previous recipients.

The Joint Committee of NH Engineering Societies:

*New Hampshire Society of Professional Engineers
NH Section of the American Society of Civil Engineers
Structural Engineers of New Hampshire
New Hampshire Institute of Transportation Engineers
NH Section of the Institute of Electrical and Electronic Engineers
American Council of Engineering Companies*

Financial Sponsors:

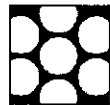
*New Hampshire Society of Professional Engineers
New Hampshire Institute of Transportation Engineers
UNH College of Engineering and Physical Sciences
NH Section of the American Society of Civil Engineers*

Our Other Significant Sponsors:

*NH Board of Licensure for Professional Engineers
NH Science Teachers Association
NH Teachers of Mathematics*



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New Hampshire
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New Hampshire Board of
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Engineers



New Hampshire Society of
Professional Engineers



UNIVERSITY of NEW HAMPSHIRE



The 2009 Joint Committee of New Hampshire Engineering Societies Excellence in Teaching Awards

Nomination Form / Instructions

Nominations must be received on or before January 5, 2009

NOMINATION

Nominee: _____ Grade(s) Taught: _____
Last Name First Name

School: _____ Elem MS HS

Address: _____

Telephone: _____ Email: _____

Degree Information:

Degree	Major	Institution	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The nominator and two (2) other reference letters must be signed and contain contact information including your email address, if available.

As a guideline, in letter format, please provide the following in the reference letter(s):

Describe the nominee by explaining your relationship to the nominee. Indicate how long you have known the nominee and how many years teaching experience the nominee has. Describe the nominee's math and/or science teaching capabilities and experience. Describe the nominee's unique activities that involve math and/or science teaching and learning or projects, being specific regarding the unique activities pertaining to the areas of excellence described on the brochure. Describe civic and other volunteer activities. Include any other comments that you feel will contribute to better "knowing" the nominee.

Submit the nominations in PDF or WORD format by email to:

programs@nhspe.org

Or mail to:

NHSPE
Attn: Teacher's Awards
PO Box 1343
Concord, NH 03302-1343

Low, Matthew

ATTACHMENT NO. 3

9/17/08

From: Brad Aldrich [baldrich@nspe.org]
Sent: Tuesday, September 09, 2008 4:54 PM
To: State Society Executives
Subject: Free NSPE Continuing Education

To: State Society Executives Council
Cc: State Presidents, NSPE Board of Directors

From: Brad Aldrich, P.E., F.NSPE - NSPE President 2008-09

RE: Free continuing education

When we met in Portland in July, I told you that I believe NSPE needs to offer free professional development as a direct benefit from national to our members. I also promised that I would get a proposal to you for your comments before submitting it to the Board of Directors for their consideration.

After some discussions with NSPE Officers and staff, this is my proposal:

I propose that we offer all NSPE hosted on-line seminars, courses and other programs free-of-charge to our members, with a limit of (4) four free course hours in a given year.

Rationale

NSPE offers a number of on-line courses and opportunities for professional development on a wide range of topics. We typically charge from \$99-\$159 for a 60-90 minute course. We would still market our courses as we do now and charge non-members the market rate. My hope is that this offer will draw non-members to join as they can recover their annual dues (chapter, state and national) if they take full advantage of the offer. This should also be a good tool for member recruitment and retention. It is an easy response to the member that asks what they get for their annual national dues.

I understand that several state societies generate significant revenue from professional development and that there will be concern that this proposal may have a negative impact. However, I wonder if the possible impact is worse than the likely gain. Will this proposal impact those of you who run well established programs of professional development?

Please give this some honest consideration. I would also be interested in knowing which states offer continuing education so we can track and access any impacts as this program evolves.

I welcome your comments and will include them as background information in any proposal that goes to the Board of Directors. My plan is to discuss this with the Board at our meeting on October 4, 2008, possibly with a request for action. It may be revised based on comments I receive from you as a stakeholder in the discussion. You will also be informed of anything I send to the Board for consideration.

Please offer your comments either to me directly or to the group if appropriate. Thank you in advance for your thoughtful consideration of this proposal.