

**New Hampshire Society of Professional Engineers  
Board of Directors  
Meeting Minutes**

**Date:** September 10<sup>th</sup>, 2003

**Meeting Location:** The Turner Group  
Concord, New Hampshire

**Members Present:** Joe Ducharme                      Bill Straub  
Bob Couture                                      Holly Clark  
Roch Larochelle                                Erin Darrow  
Mike DelloIacono

***Minutes review from May 21<sup>st</sup>, 2003 meeting***

The minutes were unanimously approved as submitted.

J. Ducharme also provided notes from the planning meeting held on August 21<sup>st</sup>.

***Promote Professional Development and Education***

J. Ducharme reported that Matt Purcell is working on coordinating a meeting for sometime in the fall. The likely topics would be taught in two segments, one focusing on Public Speaking, Media and Presentation, and another session would be devoted to Project Management. We are still looking for speakers for the Project Management session; please let Matt know if you have any suggestions.

***Provide Membership Level which enhances NHSPE's viability as an organization***

**Membership Committee**

H. Clark reported that currently NHSPE has 195 members. She also reported that one of the reasons for a decline in membership is that about 7 members have recently passed away.

It was suggested that NHSPE provides scholarship recipients a one-year membership as part of their prize, which we plan on doing this year.

**Enterprise Program**

The Enterprise Program is a new program sponsored by National in which a company with a staff of ten or more engineers can receive membership to NSPE at a reduced rate.

M. Purcell has been working on developing involvement Enterprise Program among New Hampshire Companies.

**The Observer**

This year, we plan on publishing The Observer in October, January, April, and July. J. Ducharme will be screening the articles, D. Hudson will administer advertising, and M

Delloiaccono will continue publishing. This October we will include a President's Message, an article about the Enterprise Program, an article about the Regional Meeting, and article about *Project Lead the Way* from Past-President Judy Houston, and a general interest article.

### ***Promote the Ethical Practice of Engineering***

#### **Offer to UNH to meet students in October**

B. Straub reported that he has coordinated with Bob Henry from the UNH College of Engineering and Physical Sciences (CEPS) deans office and confirmed that NHSPE is scheduled to speak with UNH students on October 29<sup>th</sup> for a general topics course that the offered for undeclared majors. This course is an introduction to the field of engineering and Bob Couture, Bill Straub, John Alger, and Erin Darrow are going to speak about what they do as engineers. If anybody else is interested in going, talk with Bill.

### ***Maintain a Workable and Effective Organizational Structure***

#### **Treasurer's Report**

J. Ducharme distributed Treasurer's reports that he and D. Eckman put together. He noted that NHSPE still hasn't received money from National for MATHCOUNTS, but thinks that we will have, overall, more revenue than expenditures. Hopefully NHSPE will make some money from membership meetings and educational programs.

A substantial amount of the moneys used to support MATHCOUNTS comes from donations; thank you to everybody who supports this great program.

#### **National Report, Regional Report**

Over the past eighteen months, National has lost about 10% of the total membership. In Houston, there was a big emphasis put on membership and getting people involved in NSPE. Thank you to Dan and Roch for attending the 2003 Fall Regional Conference in Connecticut.

New Hampshire will be hosting the 2005 regional conference. It is our current understanding that the host state is in charge of administering the meeting format.

#### **Descriptions of Board Positions**

All Board members should review the constitution and the by-laws. J. Ducharme will create a draft description of the Board of Directors' respective positions based on the constitution and by-laws.

#### **Membership Meetings**

Ideas for future meetings include: athletic fields, LEED Buildings, and the Manchester Airport. E. Darrow and B. Straub will work on coordinating a potentially joint meeting with NHASCE with a topic about the Manchester Airport in celebration of 100 years of aviation.

### **NHSPE Calendar**

J. Ducharme handed out a planning calendar that he put together for our reference and to help with the year's preparation.

### **Engineers Week**

B. Straub made a motion that NHSPE donate \$200 to the New Hampshire Public Works and Municipal Engineers Association. It is tradition that we donate \$200 to them for their scholarship fund and they in turn donate \$200 to NHSPE for Engineers Week. This motion was seconded by B. Couture and carried unanimously.

B. Couture made a motion that NHSPE pay \$500 to the Center of New Hampshire for Engineers Week, seconded by R. Larochelle. The motion carried unanimously.

### ***Be involved in Government Affairs as they Relate to Professional Engineering Issues***

#### **Legislative Report**

Governor Benson has signed the budget for \$8,900,000,000 over the next two years.

#### **Pending Issues for 2003/2004**

B. Straub reported the Landscape Architects may be looking for licensure this year. There is also a Task Force on Efficiency, which is studying the question as to whether perhaps the Quality-Based Selection requirement for NHDOT funding should be removed.

### ***Maintain On-going Effective Relationship with Other Engineering Organizations in the State***

#### **QBS Coalition**

P. Schmidt is now the NHSPE liaison to the QBS Committee, which typically meets about four times a year. In order to be a member, one must be a Board Member of a recognized organization. Dues are \$235 per year.

#### **Contact With Other Engineering Societies**

J. Ducharme has been making calls to chairpersons of other organization in New Hampshire in similar fields in efforts to open communication. E. Darrow also reported to the Board

that she is on the Board for NHASCE and can help communicate between the two organizations.

### ***Strengthen the Public Image of Professional Engineers in the State***

#### **NHSPE Scholarship Report**

R. Larochelle reported that in November we typically send out letters soliciting donations for the scholarship fund. This year we are moving the application due date to April 1<sup>st</sup> so that we will have time to get on the agenda for the CEPS Scholarship Ceremony in the spring.

#### **Develop a NH Math & Science Teachers Awards Program**

B. Straub reported that Craig Musselman, a past-president of NHSPE, has suggested that we start a NH Math & Science Teachers Awards Program. This program began in Kansas (KSPE), who has had much success. NHSPE is forming a committee to develop such an awards program. Craig will begin to put something together for this committee, and then the Board of Directors of NHSPE will take over the committee administration. Dan will be helping Craig in these efforts. In about one year we plan to have developed and established such a committee and protocol for the award. This is a great opportunity to get involved in the community and give teachers recognition for their hard work.

#### **Other**

Roch pointed out to the Board that in The New Hampshire Business Resource, a local magazine, there is a list of trade organizations from which NHSPE is missing. NHASCE, ACEC and SENH are in this list, so it is applicable.

E. Darrow shared correspondence that she has been receiving.

M. Delloiaccono suggested that NHSPE think about updating our website. We noted that at a minimum, we need to keep information on the website current and at that point we could consider additional changes.

#### **Next Meeting**

The next Board of Directors meeting will be held Wednesday, October 08, 2003, at the H.L. Turner Office in Concord.

The meeting adjourned at 8:20 PM.

Respectfully Submitted, Erin Darrow, E.I.T.